

Lincolnwood Public Library District
FY2020-2021 Working Budget-FINAL

| Account | Library Fund | Revenue FY21 | Budgeted FY20 | Projected FY20 | % +/- |
|--|--|---------------|---------------|----------------|-------|
| Tax Revenue | | #REF! | \$ 2,318,804 | \$ 2,300,849 | #REF! |
| 11-30010 | Tax Revenue - Cook Current (Jul-Dec) | #REF! | \$ 1,045,854 | \$ 1,102,050 | #REF! |
| 11-30210 | Tax Revenue - Cook Advance (Jan-Jun) | #REF! | \$ 1,272,950 | \$ 1,198,799 | #REF! |
| Interest Revenue | | \$ 23,100 | \$ 22,100 | \$ 25,040 | 5% |
| 11-33000 | Interest Allocated | \$ 23,000 | \$ 22,000 | \$ 24,761 | 5% |
| 11-33110 | Interest - Tax Revenue | \$ 100 | \$ 100 | \$ 279 | 0% |
| Other Revenue | | \$ 28,050 | \$ 27,700 | \$ 27,825 | 1% |
| 11-35100 | Fines | \$ - | \$ 2,500 | \$ 5,139 | -100% |
| 11-35110 | Lost and Paid | \$ 1,000 | \$ 1,000 | \$ 1,024 | 0% |
| 11-35150 | Copier and Printer Income | \$ 5,000 | \$ 6,000 | \$ 4,304 | -17% |
| 11-35155 | Sale Cost Recovery (bags, sweatshirts, drives, headphones) | \$ 300 | \$ 300 | \$ 223 | 0% |
| 11-36050 | Gifts | \$ 500 | \$ 500 | \$ 30 | 0% |
| 11-37005 | Sale of Furniture, Shelving, Etc. | \$ 100 | \$ 100 | \$ - | 0% |
| 11-38010 | Per Capita Grant | \$ 15,750 | \$ 15,700 | \$ 15,738 | 0% |
| 11-38100 | Other Grants | \$ 5,000 | \$ 1,500 | \$ - | 233% |
| 11-39010 | Miscellaneous Income | \$ 400 | \$ 100 | \$ 1,367 | 300% |
| TOTAL REVENUES | | #REF! | \$ 2,368,604 | \$ 2,353,714 | #REF! |
| Account | Library Fund | Expenses FY21 | Budgeted FY20 | Projected FY20 | % +/- |
| Library Materials, Resources, Services & Programs | | \$ 357,960 | \$ 356,350 | \$ 350,000 | 0% |
| 11-46001 | Books - Adult | \$ 66,300 | \$ 68,300 | \$ 60,000 | -3% |
| | <i>Circulating books</i> | \$ 57,800 | \$ 57,800 | | 0% |
| | <i>Kindle ebooks</i> | \$ 2,000 | \$ 3,000 | | -33% |
| | <i>Book club books</i> | \$ 2,000 | \$ 3,000 | | -33% |
| | <i>Professional collection</i> | \$ 500 | \$ 500 | | 0% |
| | <i>Processing fees @ 7% of print</i> | \$ 4,000 | \$ 4,000 | | 0% |
| 11-46003 | Books - Youth & Teen | \$ 31,400 | \$ 30,900 | \$ 28,000 | 2% |
| | <i>Toddler books</i> | \$ 1,000 | \$ 600 | | 67% |
| | <i>I Can Read books</i> | \$ 1,700 | \$ 2,100 | | -19% |
| | <i>Picture books</i> | \$ 4,500 | \$ 4,500 | | 0% |
| | <i>Graphic novels & manga</i> | \$ 2,900 | \$ 2,500 | | 16% |
| | <i>J fiction</i> | \$ 4,500 | \$ 4,900 | | -8% |
| | <i>J non-fiction</i> | \$ 9,000 | \$ 9,000 | | 0% |
| | <i>Teen fiction</i> | \$ 5,000 | \$ 4,500 | | 11% |
| | <i>Teen non-fiction</i> | \$ 800 | \$ 800 | | 0% |
| | <i>Processing fees @ 7% of print</i> | \$ 2,000 | \$ 2,000 | | 0% |
| 11-46011 | Audio Visual Materials - Adult | \$ 49,200 | \$ 51,200 | \$ 35,000 | -4% |
| | <i>DVD</i> | \$ 28,000 | \$ 29,000 | | -3% |
| | <i>Videogames</i> | \$ 6,000 | \$ 6,000 | | 0% |
| | <i>CD/MP3 books</i> | \$ 8,000 | \$ 9,000 | | -11% |
| | <i>Music CD</i> | \$ 1,500 | \$ 1,500 | | 0% |
| | <i>Processing fees @ 10%</i> | \$ 5,700 | \$ 5,700 | | 0% |
| 11-46013 | Audio Visual Materials - Youth & Teen | \$ 12,200 | \$ 12,200 | \$ 10,000 | 0% |
| | <i>J DVD</i> | \$ 7,000 | \$ 7,000 | | 0% |
| | <i>Kits (literacy, STEM, etc.)</i> | \$ 1,500 | \$ 1,500 | | 0% |
| | <i>Teen CD books</i> | \$ 1,000 | \$ 1,000 | | 0% |
| | <i>J CD Books</i> | \$ 1,500 | \$ 1,500 | | 0% |
| | <i>J Music CD</i> | \$ 200 | \$ 200 | | 0% |
| | <i>Processing fees @ 10% of print</i> | \$ 1,000 | \$ 1,000 | | 0% |
| 11-46050 | Computerized Information Resources | \$ 99,130 | \$ 90,650 | \$ 96,000 | 9% |
| | <i>Ancestry.com</i> | \$ 1,785 | \$ 1,700 | | 5% |
| | <i>Chicago Tribune Historical</i> | \$ 2,800 | \$ 2,700 | | 4% |
| | <i>Consumer Reports</i> | \$ 1,620 | \$ 1,500 | | 8% |
| | <i>CreativeBug</i> | \$ 900 | \$ 900 | | 0% |
| | <i>Database A to Z</i> | \$ 2,165 | \$ 2,100 | | 3% |
| | <i>Encyclopedia Britannica</i> | \$ 600 | \$ 600 | | 0% |
| | <i>Flipster</i> | \$ 8,250 | \$ 8,000 | | 3% |
| | <i>Heritage Quest</i> | \$ 1,100 | \$ 1,050 | | 5% |

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|----------|--|------------------|------------------|------------------|------------|
| | <i>Hoopla</i> | \$ 11,000 | \$ 11,500 | | -4% |
| | <i>Kanopy</i> | \$ 1,500 | \$ 1,500 | | 0% |
| | <i>Lynda.com (5 concurrent users)</i> | \$ 2,500 | \$ 2,600 | | -4% |
| | <i>MorningStar</i> | \$ 2,165 | \$ 2,100 | | 3% |
| | <i>MyMediaMall (Libraries First/Overdrive)</i> | \$ 3,300 | \$ 4,000 | | -18% |
| | <i>New York Times</i> | \$ 1,260 | \$ 1,200 | | 5% |
| | <i>Press Reader (Newspaper Direct)</i> | \$ 6,750 | \$ 6,300 | | 7% |
| | <i>Overdrive Advantage</i> | \$ 45,000 | \$ 40,000 | | 13% |
| | <i>Pronunciator</i> | \$ 925 | \$ 900 | | 3% |
| | <i>Tumblebooks</i> | \$ 1,030 | \$ 1,000 | | 3% |
| | <i>Tutor.com</i> | \$ 3,480 | - | | |
| | <i>Contingency</i> | \$ 1,000 | \$ 1,000 | | 0% |
| 11-46051 | Shared Database Resources (CCS) | \$ 57,130 | \$ 60,100 | \$ 60,100 | -5% |
| 11-46060 | Periodicals | \$ 7,200 | \$ 6,600 | \$ 6,725 | 9% |
| | <i>Revistis (print magazines, newspapers)</i> | \$ 7,000 | \$ 6,500 | | |
| | <i>Lincolnwood Review (Pioneer Press)</i> | \$ 200 | \$ 100 | | |
| 11-46071 | Library Programs - Adult | \$ 13,600 | \$ 14,600 | \$ 9,000 | -7% |
| | <i>Performers</i> | \$ 11,000 | \$ 12,000 | | -8% |
| | <i>Supplies</i> | \$ 1,100 | \$ 1,100 | | 0% |
| | <i>Movie/music licenses</i> | \$ 1,500 | \$ 1,500 | | 0% |
| 11-46073 | Library Programs - Youth & Teen | \$ 14,500 | \$ 14,500 | \$ 12,000 | 0% |
| | <i>Performers</i> | \$ 10,000 | \$ 10,000 | | 0% |
| | <i>Supplies</i> | \$ 4,500 | \$ 4,500 | | 0% |
| 11-46075 | Reading Programs | \$ 7,000 | \$ 7,000 | \$ 6,500 | 0% |
| | <i>Prizes</i> | \$ 2,500 | \$ 2,000 | | 25% |
| | <i>Events</i> | \$ 2,000 | \$ 2,000 | | 0% |
| | <i>T-shirts</i> | \$ 2,500 | \$ 3,000 | | -17% |
| 11-46099 | Miscellaneous Services (Museum Access Program) | \$ 300 | \$ 300 | \$ 150 | 0% |
| | | | | | |
| | Supplies | \$ 42,370 | \$ 40,420 | \$ 27,100 | 5% |
| 11-46100 | Supplies - General | \$ 7,650 | \$ 6,900 | \$ 5,000 | 11% |
| | <i>Office supplies</i> | \$ 5,450 | \$ 5,200 | | 5% |
| | <i>Kitchen & coffee supplies</i> | \$ 1,200 | \$ 1,200 | | 0% |
| | <i>Fish supplies</i> | \$ 1,000 | \$ 500 | | 100% |
| 11-46110 | Supplies - Library Operations | \$ 19,820 | \$ 18,620 | \$ 10,000 | 6% |
| | <i>Access Services</i> | \$ 6,560 | \$ 5,960 | | 10% |
| | <i>Video cases</i> | \$ 3,960 | \$ 3,600 | | 10% |
| | <i>Video sleeves</i> | \$ 1,100 | \$ 1,000 | | |
| | <i>Disc pouches</i> | \$ 400 | \$ 360 | | |
| | <i>Other processing supplies</i> | \$ 1,100 | \$ 1,000 | | |
| | <i>Information Services</i> | \$ 1,000 | \$ 1,000 | | 0% |
| | <i>Youth & Teen Services</i> | \$ 2,700 | \$ 2,700 | | 0% |
| | <i>Marketing</i> | \$ 3,000 | \$ 3,000 | | 0% |
| 11-46120 | Supplies - Printers & Copiers | \$ 13,400 | \$ 13,400 | \$ 12,000 | 0% |
| | <i>Printer paper, including Marketing</i> | \$ 2,000 | \$ 2,000 | | 0% |
| | <i>Receipt rolls</i> | \$ 400 | \$ 400 | | 0% |
| | <i>Toner cartridges</i> | \$ 11,000 | \$ 11,000 | | 0% |
| 11-46140 | Supplies - Miscellaneous (including hospitality) | \$ 1,000 | \$ 1,000 | \$ 100 | 0% |
| 11-46155 | Supplies - Cost Recovery | \$ 500 | \$ 500 | \$ - | 0% |
| | <i>USB drives, headphones, discs, external storage (DML)</i> | \$ 500 | \$ 500 | | 0% |
| | | | | | |
| | Contractual & Other Outside Services | \$ 47,840 | \$ 52,700 | \$ 36,945 | -9% |
| 11-46250 | Accounting Services (Lauterbach & Amen) | \$ 15,100 | \$ 16,000 | \$ 15,000 | -6% |
| 11-46260 | Human Resources Services (inc. HR Source membership) | \$ 5,000 | \$ 10,000 | \$ 8,000 | -50% |
| 11-46310 | Legal Services | \$ 9,800 | \$ 9,800 | \$ 7,000 | 0% |
| | <i>Attorney fees</i> | \$ 6,000 | \$ 6,000 | | 0% |
| | <i>Niles Township Tax Appeal Cooperative</i> | \$ 3,000 | \$ 3,000 | | 0% |
| | <i>Bond disclosure services (Ehlers)</i> | \$ 800 | \$ 800 | | 0% |
| 11-46315 | Pension Consultants (Alliance) | \$ 1,500 | \$ 1,500 | \$ 1,945 | 0% |
| 11-46320 | Payroll Services (Paylocity) | \$ 6,000 | \$ 6,000 | \$ 6,000 | 0% |

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| Account | Library Fund | Expenses FY21 | Budgeted FY20 | Projected FY20 | % +/- |
|---|--|---------------------|---------------------|---------------------|-------------|
| 11-46350 | Promotional items (bags, umbrellas, branded items) | \$ 5,000 | \$ 4,000 | \$ 2,500 | 25% |
| 11-46360 | Cataloging Services (OCLC) | \$ 5,440 | \$ 5,400 | \$ 4,500 | 1% |
| Miscellaneous Operating Expenses | | \$ 164,600 | \$ 164,750 | \$ 161,600 | 0% |
| 11-46400 | Insurance -- Building Contents | \$ 5,400 | \$ 5,400 | \$ 5,400 | 0% |
| 11-46410 | Telephone Expenses | \$ 5,600 | \$ 5,300 | \$ 5,300 | 6% |
| 11-46420 | Postage & Delivery Expenses | \$ 6,700 | \$ 6,150 | \$ 3,000 | 9% |
| | <i>Bulk mailing permits (outgoing & return)</i> | \$ 450 | \$ 450 | | 0% |
| | <i>Postage for meter</i> | \$ 1,850 | \$ 1,500 | | 23% |
| | <i>Meter rental</i> | \$ 700 | \$ 700 | | 0% |
| | <i>Marketing mailings postage, including newsletter</i> | \$ 3,500 | \$ 3,200 | | 9% |
| | <i>Other (UPS, FedEx, etc.)</i> | \$ 200 | \$ 200 | | 0% |
| 11-46430 | Utilities | \$ 66,000 | \$ 69,000 | \$ 69,000 | -4% |
| | <i>Electricity</i> | \$ 53,000 | \$ 56,000 | | -5% |
| | <i>Water</i> | \$ 6,000 | \$ 6,000 | | 0% |
| | <i>Gas</i> | \$ 2,000 | \$ 2,000 | | 0% |
| | <i>Contingency</i> | \$ 5,000 | \$ 5,000 | | 0% |
| 11-46440 | Computer Support & Maintenance | \$ 80,900 | \$ 78,900 | \$ 78,900 | 3% |
| | <i>Antivirus</i> | \$ 1,500 | \$ 1,500 | | 0% |
| | <i>IT Service Provider (CVI, including spam filter)</i> | \$ 58,500 | \$ 57,000 | | 3% |
| | <i>Domain Servier Support</i> | \$ 500 | \$ 500 | | 0% |
| | <i>Website hosting</i> | \$ 2,000 | \$ 1,000 | | 100% |
| | <i>Network server support</i> | \$ 1,200 | \$ 1,200 | | 0% |
| | <i>Event calendar, broadcasting, mobile app (Communico)</i> | \$ 7,700 | \$ 7,700 | | 0% |
| | <i>eNewsletter (Mailchimp)</i> | \$ 600 | \$ 600 | | 0% |
| | <i>Domain name registration (next due FY21)</i> | \$ 200 | \$ - | | #DIV/0! |
| | <i>Internet (Comcast, RCN)</i> | \$ 6,700 | \$ 6,700 | | 0% |
| | <i>Miscellaneous (Later, Omeka, Freepic, Beanstack, SurveyMonkey, Amazon Music, Canva)</i> | \$ 2,000 | \$ 2,000 | | 0% |
| Training, Development, & Recruitment | | \$ 33,850 | \$ 44,550 | \$ 30,230 | -24% |
| 11-46501 | Staff Development | \$ 28,100 | \$ 28,700 | \$ 19,000 | -2% |
| | <i>Professional memberships</i> | \$ 2,400 | \$ 2,400 | | 0% |
| | <i>Local training, classes, conferences, meetings</i> | \$ 5,500 | \$ 5,500 | | 0% |
| | <i>Out of town conference</i> | \$ 5,000 | \$ 10,000 | | -50% |
| | <i>Tuition reimbursement</i> | \$ 7,200 | \$ 2,800 | | 157% |
| | <i>Staff Development Days</i> | \$ 5,000 | \$ 5,000 | | 0% |
| | <i>Staff appreciation</i> | \$ 3,000 | \$ 3,000 | | 0% |
| 11-46550 | Personnel Recruitment (background checks; ad postings) | \$ 750 | \$ 750 | \$ 230 | 0% |
| 11-46590 | Trustee Development | \$ 5,000 | \$ 15,100 | \$ 11,000 | -67% |
| | <i>ILA memberships</i> | \$ 500 | \$ 500 | | 0% |
| | <i>Training, conferences, retreat</i> | \$ 3,000 | \$ 13,000 | | -77% |
| | <i>Board meeting hospitality</i> | \$ 1,500 | \$ 1,600 | | -6% |
| Marketing & Community Relations | | \$ 36,200 | \$ 30,100 | \$ 24,700 | 20% |
| 11-46620 | Advertising & Legal Notices | \$ 2,200 | \$ 2,200 | \$ 800 | 0% |
| | <i>Legal notices</i> | \$ 1,000 | \$ 1,000 | | 0% |
| | <i>Ads (newspaper, Facebook, community directory)</i> | \$ 1,200 | \$ 1,200 | | 0% |
| 11-46630 | Newsletter | \$ 24,000 | \$ 17,900 | \$ 17,900 | 34% |
| | <i>Printing & distribution</i> | \$ 24,000 | \$ 17,900 | | 34% |
| 11-46640 | Outside Printing (excluding newsletter) | \$ 4,200 | \$ 4,200 | \$ 500 | 0% |
| | <i>Library cards</i> | \$ 1,200 | \$ 1,200 | | |
| | <i>Library card welcome packets</i> | \$ 1,800 | \$ 1,800 | | |
| | <i>Marketing campaigns</i> | \$ 1,200 | \$ 1,200 | | |
| 11-46650 | Special Events | \$ 4,000 | \$ 4,000 | \$ 4,000 | 0% |
| 11-46660 | Community Partnership Expenses | \$ 1,800 | \$ 1,800 | \$ 1,500 | 0% |
| | <i>Organizational memberships (ALA, ILA, LACONI)</i> | \$ 800 | \$ 800 | | 0% |
| | <i>Chamber of Commerce, etc.</i> | \$ 1,000 | \$ 1,000 | | 0% |
| Salaries and Benefits | | \$ 1,358,852 | \$ 1,340,000 | \$ 1,181,650 | 1% |

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| Account | Library Fund | Expenses FY21 | Budgeted FY20 | Projected FY20 | % +/- |
|--|---|---------------------|---------------------|---------------------|--------------|
| 11-47000 | Staff Salaries (including merit increases @ 2.5% average & salary adjustment) | \$ 1,158,000 | \$ 1,140,000 | \$ 998,000 | 2% |
| 11-47101 | Retirement Plan Contributions (Schwab) | \$ 90,000 | \$ 85,000 | \$ 68,650 | 6% |
| 11-47130 | Group Insurance Expenses (WIN) | \$ 119,000 | \$ 115,000 | \$ 115,000 | 3% |
| 11-47135 | Payroll Dependent Insurance | \$ (8,148) | | | |
| Capital Equipment Lease & Purchase | | \$ 49,700 | \$ 49,600 | \$ 37,900 | 0% |
| 11-47205 | Copier Equipment Lease Expenses | \$ 12,700 | \$ 12,700 | \$ 12,000 | 0% |
| | <i>Copier lease and usage</i> | \$ 6,700 | \$ 6,700 | | 0% |
| | <i>TBS license & support (coin towers, scanner, fax, CC, fees)</i> | \$ 6,000 | \$ 6,000 | | 0% |
| 11-47210 | Equipment Lease - Other (coffee machines) | \$ 2,400 | \$ 2,400 | \$ 2,400 | 0% |
| 11-47215 | Office-AV Equipment & Shelving Purchases (display tables) | \$ 5,000 | \$ 5,000 | \$ 3,500 | 0% |
| 11-47220 | Computer Equipment & Technology Project Purchases | \$ 29,600 | \$ 29,500 | \$ 20,000 | 0% |
| | <i>Software</i> | \$ 11,000 | \$ 10,900 | | 1% |
| | <i>Intranet</i> | \$ 2,100 | \$ 2,100 | | 0% |
| | <i>Adobe Creative Cloud (staff + DML)</i> | \$ 4,000 | \$ 4,000 | | 0% |
| | <i>LoJack GPS services</i> | \$ 400 | \$ 400 | | 0% |
| | <i>SSL exchange certificate</i> | \$ 200 | \$ 200 | | 0% |
| | <i>Media lab software</i> | \$ 1,100 | \$ 1,100 | | 0% |
| | <i>Edelweiss/Collection HQ</i> | \$ 1,200 | \$ 1,100 | | 9% |
| | <i>Baker & Taylor Title Source Silver + GRID</i> | \$ 2,000 | \$ 2,000 | | 0% |
| | <i>Hardware</i> | \$ 6,600 | \$ 6,600 | | 0% |
| | <i>Printers</i> | \$ 1,100 | \$ 1,100 | | 0% |
| | <i>Firewall support (annual)</i> | \$ 2,400 | \$ 2,400 | | 0% |
| | <i>Media lab hardware</i> | \$ 1,100 | \$ 1,100 | | 0% |
| | <i>Miscellaneous hardware</i> | \$ 2,000 | \$ 2,000 | | 0% |
| | <i>Peripherals/Devices</i> | \$ 5,000 | \$ 5,000 | | 0% |
| | <i>Circulating devices (Kindles, Roku + Hulu + Netflix (\$1160), hotspots (\$1080), VR headsets, GoPro)</i> | \$ 5,000 | \$ 5,000 | | 0% |
| | <i>Contingency</i> | \$ 7,000 | \$ 7,000 | | 0% |
| Other Expenses | | \$ 1,700 | \$ 1,700 | \$ 2,000 | 0% |
| 11-47400 | Miscellaneous Fees & Expenses | \$ 1,700 | \$ 1,700 | \$ 2,000 | 0% |
| | <i>Shipping fees</i> | \$ 200 | \$ 200 | | 0% |
| | <i>Reimburse other libraries</i> | \$ 300 | \$ 300 | | 0% |
| | <i>Card swipe fee (Comprise)</i> | \$ 500 | \$ 500 | | 0% |
| | <i>Annual shredding</i> | \$ 200 | \$ 200 | | 0% |
| | <i>Amazon Prime & Costco memberships</i> | \$ 500 | \$ 500 | | 0% |
| TOTAL EXPENSES | | \$ 2,093,072 | \$ 2,080,170 | \$ 1,852,125 | 1% |
| <i>Excess (Deficiency) of Revenues</i> | | <i>#REF!</i> | \$ 288,434 | \$ 501,589 | <i>#REF!</i> |
| Debt Service | | \$ 216,300 | \$ 214,550 | \$ 188,250 | 1% |
| 11-79500 | Bond Principal | \$ 165,000 | \$ 160,000 | \$ 160,000 | 3% |
| 11-79550 | Bond Interest | \$ 50,950 | \$ 54,200 | \$ 27,900 | -6% |
| 11-79600 | Bond Admin Fees | \$ 350 | \$ 350 | \$ 350 | 0% |
| TOTAL EXPENSES + DEBT SERVICE | | \$ 2,309,372 | \$ 2,294,720 | \$ 2,040,375 | FALSE |
| <i>Excess (Deficiency) of Revenue vs. Expense + Debt Service</i> | | <i>#REF!</i> | \$ 73,884 | \$ 313,339 | |
| Library Fund balance as of 5/31/20 | | \$ 2,280,321 | | | |
| 11-71502 | Budgeted transfer to Special Reserve Fund | \$ 150,000 | \$ 100,000 | \$ 150,000 | |

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|---------|--------------|---------------|---------------|----------------|-------|
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| Account | Special Reserve Fund | Revenue FY21 | Budgeted FY20 | Projected FY20 | % +/- |
|-----------------|--|-------------------|-------------------|-------------------|-------------|
| 71-36050 | Gift Revenue | \$ - | \$ - | \$ - | #DIV/0! |
| 71-xxxxx | Transfer from Library Fund | \$ 100,000 | \$ 100,000 | \$ 150,000 | 0% |
| | TOTAL REVENUES | \$ 100,000 | \$ 100,000 | | 0% |
| Account | Special Reserve Fund | Expenses FY21 | Budgeted FY20 | Projected FY20 | % +/- |
| 71-71500 | Special Reserve Expenses-Facility Projects | \$ 74,580 | \$ 378,582 | \$ 367,604 | -80% |
| | <i>Paver Lot & Asphalt Repair</i> | \$ 30,000 | \$ 20,000 | \$ 20,000 | 50% |
| | <i>Public computers + laptops</i> | \$ - | \$ 37,000 | \$ 37,000 | -100% |
| | <i>Expand security camera system</i> | \$ 13,000 | \$ 6,000 | \$ - | 117% |
| | <i>Top-of-rack network switch</i> | \$ 4,300 | \$ 4,300 | \$ - | 0% |
| | <i>Replace clerestory windows</i> | | \$ 253,482 | \$ 253,482 | -100% |
| | <i>Patch concrete pillars</i> | \$ - | \$ 5,200 | \$ 5,200 | -100% |
| | <i>Replace staff computers</i> | \$ - | \$ 50,000 | \$ 49,322 | -100% |
| | <i>Replace people counter</i> | \$ - | \$ 2,600 | \$ 2,600 | -100% |
| | <i>Replace Server</i> | \$ 10,000 | | | |
| | <i>Replace backup controller</i> | \$ 3,240 | | | |
| | <i>Replace wireless access controller and points</i> | \$ 6,480 | | | |
| | <i>Upgrade DML</i> | \$ 7,560 | | | |
| | Excess (Deficiency) of Revenue vs. Expenses | \$ 25,420 | \$ (278,582) | \$ (367,604) | -109% |
| | | | | | |
| | | | | | |
| | Special Reserve Fund Balance as of 5/31/20 | \$ 182,612 | | | |

Lincolnwood Public Library District
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| Account Building & Maintenance Fund | | Revenue FY21 | Budgeted FY20 | Projected FY20 | % +/- |
|--|---|---------------|---------------|----------------|-------|
| Tax Revenue | | #REF! | \$ 103,531 | \$ 120,605 | #REF! |
| 11-30010 | Tax Revenue - Cook Current (Jul-Dec) | #REF! | \$ 54,563 | \$ 57,605 | #REF! |
| 11-30210 | Tax Revenue - Cook Advance (Jan-Jun) | #REF! | \$ 66,410 | \$ 63,000 | #REF! |
| Interest Revenue | | \$ 2,600 | \$ 2,600 | \$ 1,515 | 0% |
| 11-33000 | Interest Allocated | \$ 2,500 | \$ 2,500 | \$ 1,500 | 0% |
| 11-33110 | Interest - Tax Revenue | \$ 100 | \$ 100 | \$ 15 | 0% |
| TOTAL REVENUES | | #REF! | \$ 105,631 | \$ 122,120 | #REF! |
| Account Building & Maintenance Fund | | Expenses FY21 | Budgeted FY20 | Projected FY20 | % +/- |
| Building Maintenance | | \$ 123,000 | \$ 120,900 | \$ 93,500 | 2% |
| 80-87006 | Custodial Services | \$ 45,100 | \$ 45,100 | \$ 35,000 | 0% |
| | <i>Cleaning service</i> | \$ 31,000 | \$ 31,000 | | 0% |
| | <i>Carpet cleaning</i> | \$ 3,200 | \$ 3,200 | | 0% |
| | <i>Rug rental</i> | \$ 2,000 | \$ 2,000 | | 0% |
| | <i>Clerestory window washing</i> | \$ 3,000 | \$ 3,000 | | 0% |
| | <i>Furniture cleaning</i> | \$ 3,000 | \$ 3,000 | | 0% |
| | <i>Bathroom deep clean</i> | \$ 1,000 | \$ 1,000 | | 0% |
| | <i>Shelf cleaning</i> | \$ 1,900 | \$ 1,900 | | 0% |
| 80-87010 | Maintenance - Custodial Supplies | \$ 13,000 | \$ 10,300 | \$ 9,000 | 26% |
| | <i>First aid kits and AED</i> | \$ 1,000 | \$ 1,000 | | 0% |
| | <i>Toilet paper/paper towels</i> | \$ 2,000 | \$ 2,000 | | 0% |
| | <i>Tissues/hand sanitizer/wipes/masks/gloves</i> | \$ 3,500 | \$ 800 | | 338% |
| | <i>General custodial supplies</i> | \$ 6,500 | \$ 6,500 | | 0% |
| 80-87025 | Building & Building Equipment Maintenance | \$ 16,900 | \$ 17,500 | \$ 14,000 | -3% |
| | <i>Pest control</i> | \$ 900 | \$ 900 | | 0% |
| | <i>HVAC maintenance</i> | \$ 6,000 | \$ 6,000 | | 0% |
| | <i>Sewer rodding</i> | \$ 600 | \$ 600 | | 0% |
| | <i>Fire extinguisher inspection/replacement</i> | \$ 400 | \$ 400 | | 0% |
| | <i>Alarm service and maintenance (security + fire)</i> | \$ 2,500 | \$ 2,500 | | 0% |
| | <i>Phone system updates</i> | \$ 1,000 | \$ 1,600 | | -38% |
| | <i>Sprinkler and backflow system testing (every 5 years obstruction check, \$700, next FY2)</i> | \$ 800 | \$ 800 | | 0% |
| | <i>Roof maintenance</i> | \$ 2,700 | \$ 2,700 | | 0% |
| | <i>Movable walls maintenance</i> | \$ 700 | \$ 700 | | 0% |
| | <i>Sliding door maintenance (front entrance)</i> | \$ 700 | \$ 700 | | 0% |
| | <i>Fireplace maintenance</i> | \$ 600 | \$ 600 | | 0% |
| 80-87030 | Grounds Maintenance | \$ 23,000 | \$ 23,000 | \$ 17,000 | 0% |
| | <i>Snow removal + salting</i> | \$ 10,000 | \$ 10,000 | | 0% |
| | <i>Irrigation maintenance & projects</i> | \$ 1,500 | \$ 1,500 | | 0% |
| | <i>Regular grounds maintenance</i> | \$ 7,500 | \$ 7,000 | | 7% |
| | <i>Special gardening/planting projects</i> | \$ 2,000 | \$ 2,000 | | 0% |
| | <i>Parking lot sealing/stripping/paver stone maintenance</i> | \$ 2,000 | \$ 3,000 | | -33% |
| 80-87200 | Repairs and Improvements | \$ 22,500 | \$ 22,500 | \$ 17,000 | 0% |
| | <i>General repairs</i> | \$ 17,500 | \$ 17,500 | | |
| | <i>Operations projects</i> | \$ 5,000 | \$ 5,000 | | |
| 80-87299 | Contingencies | \$ 2,500 | \$ 2,500 | \$ 1,500 | 0% |
| TOTAL EXPENSES | | \$ 123,000 | \$ 120,900 | \$ 93,500 | 2% |
| Excess [Deficiency] of Revenues vs. Expenditures | | #REF! | \$ (15,269) | \$ 28,620 | #REF! |
| Building & Maintenance Fund balance as of 5/31/20 | | \$ 139,557 | | | |

Lincolnwood Public Library District
FY2020-2021 Working Budget-FINAL

| Account | FICA Fund | Revenue FY21 | Budgeted FY20 | Projected FY20 | % +/- |
|--|--|---------------|---------------|----------------|---------|
| Tax Revenue | | #REF! | \$ 103,531 | \$ 93,732 | #REF! |
| 11-30010 | Tax Revenue - Cook Current (<i>Jul-Dec</i>) | #REF! | \$ 41,468 | \$ 43,732 | #REF! |
| 11-30210 | Tax Revenue - Cook Advance (<i>Jan-Jun</i>) | #REF! | \$ 50,472 | \$ 50,000 | #REF! |
| Interest Revenue | | \$ 1,200 | \$ 1,000 | \$ 811 | 20% |
| 11-33000 | Interest Allocated | \$ 1,200 | \$ 1,200 | \$ 800 | 0% |
| 11-33110 | Interest - Tax Revenue | \$ - | | \$ 11 | #DIV/0! |
| TOTAL REVENUES | | #REF! | \$ 104,531 | \$ 94,543 | #REF! |
| Account | FICA Fund | Expenses FY21 | Budgeted FY20 | Projected FY20 | % +/- |
| FICA Expenses | | \$ 95,260 | \$ 93,765 | \$ 83,790 | 2% |
| 91-91500 | FICA expenses | \$ 95,090 | \$ 6,503 | | |
| | <i>Salaries</i> | \$ 1,158,000 | \$ 1,140,000 | | |
| | <i>Retirement plan contribution</i> | \$ 90,000 | \$ 85,000 | | |
| | <i>Estimated Section 125 deferrals/deductions</i> | \$ (5,000) | \$ (5,000) | | |
| | <i>FICA wages (*.0765 to get to FICA expenses)</i> | \$ 1,243,000 | \$ 1,220,000 | | |
| | Excess [Deficiency] of Revenues vs. Expenditures | #REF! | \$ 10,766 | \$ 10,753 | #REF! |
| FICA Fund balance as of 5/31/20 | | \$ 68,138 | | | |

Lincolnwood Public Library District
FY2020-2021 Working Budget-FINAL

| Account Insurance Fund | | Revenue FY21 | Budgeted FY20 | Projected FY20 | % +/- |
|---|--|---------------|---------------|----------------|---------|
| Tax Revenue | | #REF! | \$ 14,517 | \$ 14,482 | #REF! |
| 11-30010 | Tax Revenue - Cook Current (Jul-Dec) | #REF! | \$ 6,548 | \$ 6,937 | #REF! |
| 11-30210 | Tax Revenue - Cook Advance (Jan-Jun) | #REF! | \$ 7,969 | \$ 7,545 | #REF! |
| Interest Revenue | | \$ 500 | \$ 500 | \$ 300 | 0% |
| 11-33000 | Interest Allocated | \$ 500 | \$ 500 | \$ 2 | 0% |
| 11-33110 | Interest - Tax Revenue | \$ - | \$ - | \$ - | #DIV/0! |
| TOTAL REVENUES | | #REF! | \$ 19,234 | \$ 14,782 | #REF! |
| Account Insurance Fund | | Expenses FY21 | Budgeted FY20 | Projected FY20 | % +/- |
| Liability Insurance Expenses | | \$ 19,700 | \$ 19,700 | \$ 17,000 | 0% |
| 95-95500 | Liability Insurance Expenses | \$ 19,700 | \$ 19,700 | | 0% |
| | Package (including Director & Officers) | \$ 8,300 | \$ 8,300 | | 0% |
| | Workers' Comp | \$ 3,300 | \$ 3,300 | | 0% |
| | Umbrella | \$ 3,400 | \$ 3,400 | | 0% |
| | Crime/Bond | \$ 1,700 | \$ 1,700 | | 0% |
| | Unemployment (LIMRICC UCGA) | \$ 3,000 | \$ 3,000 | | 0% |
| | Builders Risk | \$ - | \$ - | | #DIV/0! |
| | Excess [Deficiency] of Revenues vs. Expenditures | #REF! | \$ (466) | \$ (2,218) | #REF! |
| Insurance Fund balance as of 5/31/20 | | \$ 25,776 | | | |

Lincolnwood Public Library District
FY2020-2021 Working Budget-FINAL

| Account | Audit Fund | Revenue FY21 | Budgeted FY20 | Projected FY20 | % +/- |
|--|---|---------------|---------------|----------------|---------|
| Tax Revenue | | #REF! | \$ 11,832 | \$ 8,814 | #REF! |
| 11-30010 | Tax Revenue - Cook Current <i>(Jul-Dec)</i> | #REF! | \$ 3,929 | \$ 4,222 | #REF! |
| 11-30210 | Tax Revenue - Cook Advance <i>(Jan-Jun)</i> | #REF! | \$ 4,782 | \$ 4,592 | #REF! |
| Interest Revenue | | \$ 400 | \$ 500 | \$ 47 | -20% |
| 11-33000 | Interest Allocated | \$ 400 | \$ 400 | \$ 45 | 0% |
| 11-33110 | Interest - Tax Revenue | \$ - | \$ - | \$ 2 | #DIV/0! |
| TOTAL REVENUES | | #REF! | \$ 12,332 | \$ 8,861 | #REF! |
| Account | Audit Fund | Expenses FY20 | Budgeted FY20 | Projected FY20 | % +/- |
| Audit Expenses | | \$ 9,600 | \$ 9,600 | \$ 9,600 | 0% |
| 96-96500 | Audit | \$ 9,600 | \$ 9,600 | \$ 9,600 | 0% |
| Excess [Deficiency] of Revenues vs. Expenditures | | #REF! | \$ 2,732 | \$ (739) | #REF! |
| Audit Fund balance as of 5/31/20 | | \$ 5,557 | | | |