1. **CALL TO ORDER**  
The special meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Stavinoga at 2:00 PM on June 18, 2019 in the Library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. **ROLL CALL**  
   Trustees Present: Bass, Doniger, Gimbel, Poulsom, Silber, Stavinoga, Talaganis  
   Trustees Absent: none  
   Staff Present: Bonilla, Cordis, Fardoux, Hunt, Renkosiap, Sehgal  
   Visitors Present: John Keister

3. **AUDIENCE TO VISITORS**  
   No visitors spoke during the audience to visitors.

4. **ADJOURN TO CLOSED SESSION**  
   *As pursuant to 5 ILCS 120/2 C (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.*

   Trustee Poulsom moved and Trustee Doniger seconded that **THE BOARD ADJOURN TO CLOSED SESSION AT 2:02 PM.** Voice vote carried.

5. **RECONVENE OPEN SESSION**  
   President Stavinoga reconvened the meeting in open session at 3:07 PM.

6. **VOTE TO AFFIRM DECISIONS MADE IN CLOSED SESSION**  
   No action needed from closed session.

7. **ANNUAL FACILITY WALK-THROUGH**  
   Acting Director Hunt and managers led Trustees through a facility walk-through to evaluate the condition of the library and identify areas needing improvement. Trustees identified the following projects to be included for consideration as future operational and capital projects:
   - Improve signage for meeting room glass doors
   - Make the recycling corner a more usable space
   - Investigate additional emergency egress from Early Lit and/or Staff Work Room
   - Move the legacy trustee plaques to library entrance
   - Clean plaza pavers
   - Address water puddling by library entrance – investigate asphalt regrading
   - Repaint half wall under lobby windows
   - Repair storage shed door windows
   - Investigate healthier offerings in the café vending machines
8. **REVIEW AND APPROVE FY20 WORKING BUDGET, INCLUDING STAFF SALARY GRADES, EMPLOYEE COMPENSATION PLAN, AND RETIREMENT/HEALTH CONTRIBUTIONS**

Trustees continued their review of the working budget as discussed at the April 18 Finance & Facilities Committee meeting, and the April 22 and June 3 Regular Board Meetings.

Acting Director Hunt gave a presentation providing a review of budget documents and questions.

Trustee Poulsom moved and Trustee Doniger seconded to **APPROVE THE FY20 BUDGET AS PRESENTED, INCLUDING STAFF SALARY GRADES, EMPLOYEE COMPENSATION PLAN, AND RETIREMENT/HEALTH CONTRIBUTIONS.**

*Aye:* Bass, Doniger, Gimbel, Poulsom, Silber, Stavinoga, Talaganis
*Nay:* none
*Abstain:* none *Absent:* none

9. **DISCUSS/APPROVE POSSIBLE CHANGE OF TIME TO 6PM FOR JUNE 24 2019 REGULAR BOARD MEETING**

Trustee Doniger moved and Trustee Silber seconded to **APPROVE THE CHANGE OF TIME FOR THE JUNE 24 2019 REGULAR BOARD MEETING TO 6:00 PM.** Voice vote carried.

10. **SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS**

The following meetings were scheduled or confirmed:

- Regular Board Meeting: Monday June 24, 2019 6:00 PM

11. **ADJOURNMENT**

Trustee Talaganis moved and Trustee Doniger seconded that **THE MEETING BE ADJOURNED AT 4:20 PM.** Voice vote carried.

\[Signature\]

Secretary