

**Special Board Meeting  
Tuesday, June 18, 2019 2:00 PM  
MINUTES**

1. CALL TO ORDER

The special meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Stavinoga at 2:00 PM on June 18, 2019 in the Library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. ROLL CALL

Trustees Present: Bass, Doniger, Gimbel, Poulosom, Silber, Stavinoga, Talaganis  
Trustees Absent: none  
Staff Present: Bonilla, Cordis, Fardoux, Hunt, Renkosiak, Sehgal  
Visitors Present: John Keister

3. AUDIENCE TO VISITORS

No visitors spoke during the audience to visitors.

4. ADJOURN TO CLOSED SESSION

*As pursuant to 5 ILCS 120/2 C (1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.*

Trustee Poulosom moved and Trustee Doniger seconded that **THE BOARD ADJOURN TO CLOSED SESSION AT 2:02 PM**. Voice vote carried.

5. RECONVENE OPEN SESSION

President Stavinoga reconvened the meeting in open session at 3:07 PM.

6. VOTE TO AFFIRM DECISIONS MADE IN CLOSED SESSION

No action needed from closed session.

7. ANNUAL FACILITY WALK-THROUGH

Acting Director Hunt and managers led Trustees through a facility walk-through to evaluate the condition of the library and identify areas needing improvement. Trustees identified the following projects to be included for consideration as future operational and capital projects:

- Improve signage for meeting room glass doors
- Make the recycling corner a more usable space
- Investigate additional emergency egress from Early Lit and/or Staff Work Room
- Move the legacy trustee plaques to library entrance
- Clean plaza pavers
- Address water puddling by library entrance – investigate asphalt regrading
- Repaint half wall under lobby windows
- Repair storage shed door windows
- Investigate healthier offerings in the café vending machines

BOARD OF TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
4000 W Pratt Ave • Lincolnwood • Illinois 60712

8. REVIEW AND APPROVE FY20 WORKING BUDGET, INCLUDING STAFF SALARY GRADES, EMPLOYEE COMPENSATION PLAN, AND RETIREMENT/HEALTH CONTRIBUTIONS

Trustees continued their review of the working budget as discussed at the April 18 Finance & Facilities Committee meeting, and the April 22 and June 3 Regular Board Meetings.

Acting Director Hunt gave a presentation providing a review of budget documents and questions.

Trustee Poulosom moved and Trustee Doniger seconded to **APPROVE THE FY20 BUDGET AS PRESENTED, INCLUDING STAFF SALARY GRADES, EMPLOYEE COMPENSATION PLAN, AND RETIREMENT/HEALTH CONTRIBUTIONS.**

**Aye:** Bass, Doniger, Gimbel, Poulosom, Silber, Stavinoga, Talaganis

**Nay:** none

**Abstain:** none **Absent:** none

9. DISCUSS/APPROVE POSSIBLE CHANGE OF TIME TO 6PM FOR JUNE 24 2019 REGULAR BOARD MEETING

Trustee Doniger moved and Trustee Silber seconded to **APPROVE THE CHANGE OF TIME FOR THE JUNE 24 2019 REGULAR BOARD MEETING TO 6:00 PM.** Voice vote carried.

10. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Regular Board Meeting: Monday June 24, 2019 6:00 PM

11. ADJOURNMENT

Trustee Talaganis moved and Trustee Doniger seconded that **THE MEETING BE ADJOURNED AT 4:20 PM.** Voice vote carried.

  
Secretary