

Lincolnwood Public Library District
FY2019-2020 Working Budget-FINAL Approved 6/18/19

Account	Library Fund	Revenue FY20	Budgeted FY19	Projected FY19	% +/-
Tax Revenue		\$ 2,318,804	\$ 2,306,266	\$ 2,219,203	1%
11-30010	Tax Revenue - Cook Current (Jul-Dec)	\$ 1,045,854	\$ 1,020,974	\$ 939,203	2%
11-30210	Tax Revenue - Cook Advance (Jan-Jun)	\$ 1,272,950	\$ 1,285,292	\$ 1,280,000	-1%
Interest Revenue		\$ 22,100	\$ 10,100	\$ 24,100	119%
11-33000	Interest Allocated	\$ 22,000	\$ 10,000	\$ 24,000	120%
11-33110	Interest - Tax Revenue	\$ 100	\$ 100	\$ 100	0%
Other Revenue		\$ 27,700	\$ 28,700	\$ 29,000	-3%
11-35100	Fines	\$ 2,500	\$ 6,000	\$ 6,000	-58%
11-35110	Lost and Paid	\$ 1,000	\$ 1,500	\$ 1,000	-33%
11-35150	Copier and Printer Income	\$ 6,000	\$ 5,000	\$ 5,300	20%
11-35155	Sale Cost Recovery (bags, sweatshirts, drives, headphones)	\$ 300	\$ 500	\$ 400	-40%
11-36050	Gifts	\$ 500	\$ 500	\$ 500	0%
11-37005	Sale of Furniture, Shelving, Etc.	\$ 100	\$ 100	\$ 100	0%
11-38010	Per Capita Grant	\$ 15,700	\$ 15,000	\$ 15,700	5%
11-38100	Other Grants	\$ 1,500	\$ -	\$ -	#DIV/0!
11-39010	Miscellaneous Income	\$ 100	\$ 100	\$ -	0%
TOTAL REVENUES		\$ 2,368,604	\$ 2,345,066	\$ 2,272,303	1%
Account	Library Fund	Expenses FY20	Budgeted FY19	Projected FY19	% +/-
Library Materials, Resources, Services & Programs		\$ 355,850	\$ 355,631	\$ 355,600	0%
11-46001	Books - Adult	\$ 68,300	\$ 62,800	\$ 65,000	9%
11-46003	Books - Youth & Teen	\$ 30,900	\$ 30,900	\$ 30,900	0%
11-46011	Audio Visual Materials - Adult	\$ 51,200	\$ 56,700	\$ 55,000	-10%
11-46013	Audio Visual Materials - Youth & Teen	\$ 12,200	\$ 12,200	\$ 10,000	0%
11-46050	Computerized Information Resources	\$ 90,650	\$ 90,431	\$ 90,000	0%
11-46051	Shared Database Resources (CCS)	\$ 60,100	\$ 65,000	\$ 65,000	-8%
11-46060	Periodicals	\$ 6,600	\$ 5,000	\$ 6,500	32%
11-46071	Library Programs - Adult	\$ 14,600	\$ 13,600	\$ 13,500	7%
11-46073	Library Programs - Youth & Teen	\$ 14,500	\$ 12,200	\$ 13,000	19%
11-46075	Reading Programs	\$ 6,500	\$ 6,500	\$ 6,500	0%
11-46099	Miscellaneous Services (Museum Access Program)	\$ 300	\$ 300	\$ 200	0%
Supplies		\$ 34,360	\$ 32,300	\$ 31,500	6%
11-46100	Supplies - General	\$ 6,900	\$ 6,900	\$ 6,900	0%
11-46110	Supplies - Library Operations	\$ 12,560	\$ 10,500	\$ 11,000	20%
11-46120	Supplies - Printers & Copiers	\$ 13,400	\$ 13,400	\$ 13,400	0%
11-46140	Supplies - Miscellaneous (including hospitality)	\$ 1,000	\$ 1,000	\$ 100	0%
11-46155	Supplies - Cost Recovery	\$ 500	\$ 500	\$ 100	0%
Contractual & Other Outside Services		\$ 52,700	\$ 56,900	\$ 39,000	-7%
11-46250	Accounting Services (Lauterbach & Amen)	\$ 16,000	\$ 15,500	\$ 15,000	3%
11-46260	Human Resources Services (inc. HR Source membership)	\$ 10,000	\$ 20,000	\$ 30,000	-50%
11-46310	Legal Services	\$ 9,800	\$ 4,800	\$ 6,000	104%
11-46315	Pension Consultants (Alliance)	\$ 1,500	\$ 1,500	\$ 3,300	0%
11-46320	Payroll Services (Paylocity)	\$ 6,000	\$ 5,600	\$ 6,000	7%
11-46350	Promotional items (bags, umbrellas, branded items)	\$ 4,000	\$ 5,000	\$ 4,200	-20%
11-46360	Cataloging Services (OCLC)	\$ 5,400	\$ 4,500	\$ 4,500	20%
11-46399	Miscellaneous Consultant Services (FY21 Salary Benchmarking)	\$ -	\$ -	\$ -	#DIV/0!
Miscellaneous Operating Expenses		\$ 161,750	\$ 158,950	\$ 157,800	2%
11-46400	Insurance -- Building Contents	\$ 5,400	\$ 5,400	\$ 4,500	0%

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Account	Library Fund	Expenses FY20	Budgeted FY19	Projected FY19	% +/-
11-46410	Telephone Expenses	\$ 5,300	\$ 5,300	\$ 5,300	0%
11-46420	Postage & Delivery Expenses	\$ 6,150	\$ 6,050	\$ 6,000	2%
11-46430	Utilities	\$ 66,000	\$ 66,000	\$ 66,000	0%
11-46440	Computer Support & Maintenance	\$ 78,900	\$ 76,200	\$ 76,000	4%
Training, Development, & Recruitment		\$ 44,550	\$ 34,650	\$ 31,600	29%
11-46501	Staff Development	\$ 28,700	\$ 29,300	\$ 29,300	-2%
11-46550	Personnel Recruitment (background checks; ad postings)	\$ 750	\$ 750	\$ 500	0%
11-46590	Trustee Development	\$ 15,100	\$ 4,600	\$ 1,800	228%
Marketing & Community Relations		\$ 30,100	\$ 30,100	\$ 27,900	0%
11-46620	Advertising & Legal Notices	\$ 2,200	\$ 2,200	\$ 2,200	0%
11-46630	Newsletter	\$ 17,900	\$ 16,200	\$ 16,200	10%
11-46640	Outside Printing (excluding newsletter)	\$ 4,200	\$ 5,000	\$ 4,000	-16%
11-46650	Special Events	\$ 4,000	\$ 4,000	\$ 4,000	0%
11-46660	Community Partnership Expenses	\$ 1,800	\$ 2,700	\$ 1,500	-33%
Salaries and Benefits		\$ 1,340,000	\$ 1,335,000	\$ 1,261,000	0%
11-47000	Staff Salaries (including merit increases @ 2.5% average)	\$ 1,140,000	\$ 1,140,000	\$ 1,100,000	0%
11-47101	Retirement Plan Contributions (Schwab)	\$ 85,000	\$ 80,000	\$ 65,000	6%
11-47130	Group Insurance Expenses (WIN)	\$ 115,000	\$ 115,000	\$ 96,000	0%
Capital Equipment Lease & Purchase		\$ 49,400	\$ 49,100	\$ 43,000	1%
11-47205	Copier Equipment Lease Expenses	\$ 12,500	\$ 13,200	\$ 10,600	-5%
11-47210	Equipment Lease - Other (coffee machines)	\$ 2,400	\$ 2,400	\$ 2,400	0%
11-47215	Office-AV Equipment & Shelving Purchases (display tables)	\$ 5,000	\$ 5,000	\$ 5,000	0%
11-47220	Computer Equipment & Technology Project Purchases	\$ 29,500	\$ 28,500	\$ 25,000	4%
Other Expenses		\$ 2,400	\$ 1,700	\$ 2,000	41%
11-47400	Miscellaneous Fees & Expenses	\$ 2,400	\$ 1,700	\$ 2,000	41%
11-47499	Contingencies	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENSES		\$ 2,071,110	\$ 2,054,331	\$ 1,949,400	1%
<i>Excess (Deficiency) of Revenues</i>		<i>\$ 297,494</i>	<i>\$ 290,735</i>	<i>\$ 322,903</i>	<i>2%</i>
Debt Service		\$ 214,550	\$ 217,750	\$ 217,750	
11-79500	Bond Principal	\$ 160,000	\$ 160,000	\$ 160,000	0%
11-79550	Bond Interest	\$ 54,200	\$ 57,400	\$ 57,400	-6%
11-79600	Bond Admin Fees	\$ 350	\$ 350	\$ 350	0%
TOTAL EXPENSES + DEBT SERVICE		\$ 2,285,660	\$ 2,272,081	\$ 2,167,150	1%
<i>Excess (Deficiency) of Revenue vs. Expense + Debt Service</i>		<i>\$ 82,944</i>	<i>\$ 72,985</i>	<i>\$ 105,153</i>	
Library Fund balance as of 3/31/19		\$ 2,128,255			
11-71502	Budgeted transfer to Special Reserve Fund	\$ 100,000	\$ 150,000	\$ 350,000	

Lincolnwood Public Library District
 FY2019-2020 Working Budget-FINAL Approved 6/18/19

Account	Special Reserve Fund	Revenue FY20	Budgeted FY19	Projected FY19	% +/-
71-36050	Gift Revenue	\$ -	\$ -	\$ -	#DIV/0!
71-38100	Grant Revenue	\$ -	\$ -	\$ -	#DIV/0!
71-xxxxx	Transfer from Library Fund	\$ 100,000	\$ 150,000	\$ 350,000	-33%
	TOTAL REVENUES	\$ 100,000	\$ 150,000	\$ 350,000	-33%
Account	Special Reserve Fund	Expenses FY20	Budgeted FY19	Projected FY19	% +/-
71-71500	Special Reserve Expenses-Facility Projects	\$ 324,782	\$ 137,800	\$ 309,629	136%
	<i>Paver Lot Maintenance/Repair</i>	\$ 20,000	\$ -	\$ -	#DIV/0!
	<i>Public computers + laptops</i>	\$ 37,000	\$ -	\$ -	#DIV/0!
	<i>Expand security camera system</i>	\$ 6,000	\$ -	\$ -	#DIV/0!
	<i>Replace canopy lights (LED)</i>	\$ 4,000	\$ -	\$ -	#DIV/0!
	<i>Top-of-rack network switch</i>	\$ 4,300	\$ -	\$ -	#DIV/0!
	<i>Replace clerestory windows</i>	\$ 253,482	\$ 80,000	\$ 253,482	217%
	<i>Patch concrete pillars</i>	\$ -	\$ 5,200	\$ 5,200	-100%
	<i>Replace staff computers</i>	\$ -	\$ 50,000	\$ 49,322	-100%
	<i>Replace people counter</i>	\$ -	\$ 2,600	\$ 1,625	-100%
	Excess (Deficiency) of Revenue vs. Expenses	\$ (224,782)	\$ 12,200	\$ 40,371	-1942%
	Special Reserve Fund Balance as of 5/31/19	\$ 440,131			

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 FY2019-2020 Working Budget-FINAL Approved 6/18/19

Account	Building & Maintenance Fund	Revenue FY20	Budgeted FY19	Projected FY19	% +/-
Tax Revenue		\$ 120,973	\$ 103,531	\$ 100,000	17%
11-30010	Tax Revenue - Cook Current <i>(Jul-Dec)</i>	\$ 54,563	\$ 45,833	\$ 43,000	19%
11-30210	Tax Revenue - Cook Advance <i>(Jan-Jun)</i>	\$ 66,410	\$ 57,698	\$ 57,000	15%
Interest Revenue		\$ 2,600	\$ 2,100	\$ 2,700	24%
11-33000	Interest Allocated	\$ 2,500	\$ 2,000	\$ 2,600	25%
11-33110	Interest - Tax Revenue	\$ 100	\$ 100	\$ 100	0%
TOTAL REVENUES		\$ 123,573	\$ 105,631	\$ 102,700	17%
Account	Building & Maintenance Fund	Expenses FY20	Budgeted FY19	Projected FY19	% +/-
Building Maintenance		\$ 120,300	\$ 120,000	\$ 110,000	0%
80-87006	Custodial Services	\$ 45,100	\$ 43,200	\$ 43,000	4%
80-87010	Maintenance - Custodial Supplies	\$ 10,300	\$ 10,300	\$ 9,500	0%
80-87025	Building & Building Equipment Maintenance	\$ 16,900	\$ 16,200	\$ 16,000	4%
80-87030	Grounds Maintenance	\$ 23,000	\$ 23,500	\$ 20,000	-2%
80-87200	Repairs and Improvements	\$ 22,500	\$ 24,300	\$ 20,000	-7%
80-87299	Contingencies	\$ 2,500	\$ 2,500	\$ 1,500	0%
TOTAL EXPENSES		\$ 120,300	\$ 120,000	\$ 110,000	0%
Excess [Deficiency] of Revenues vs. Expenditures		\$ 3,273	\$ (14,369)	\$ (7,300)	-123%
Building & Maintenance Fund balance as of 3/31/19		\$ 110,438			

Lincolnwood Public Library District
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Account	FICA Fund	Revenue FY20	Budgeted FY19	Projected FY19	% +/-
Tax Revenue		\$ 91,939	\$ 103,531	\$ 100,000	-11%
11-30010	Tax Revenue - Cook Current <i>(Jul-Dec)</i>	\$ 41,468	\$ 45,833	\$ 43,000	-10%
11-30210	Tax Revenue - Cook Advance <i>(Jan-Jun)</i>	\$ 50,472	\$ 57,698	\$ 57,000	-13%
Interest Revenue		\$ 1,200	\$ 1,000	\$ 1,200	20%
11-33000	Interest Allocated	\$ 1,200	\$ 1,000	\$ 1,200	20%
11-33110	Interest - Tax Revenue	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES		\$ 93,139	\$ 104,531	\$ 101,200	-11%
Account	FICA Fund	Expenses FY20	Budgeted FY19	Projected FY19	% +/-
FICA Expenses		\$ 93,500	\$ 93,000	\$ 90,000	1%
91-91500	FICA expenses	\$ 93,330	\$ 92,565		
Excess [Deficiency] of Revenues vs. Expenditures		\$ (361)	\$ 11,531	\$ 11,200	-103%
FICA Fund balance as of 3/31/19		\$ 75,516			

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Account	Insurance Fund	Revenue FY20	Budgeted FY19	Projected FY19	% +/-
Tax Revenue		\$ 14,517	\$ 18,734	\$ 17,900	-23%
11-30010	Tax Revenue - Cook Current <i>(Jul-Dec)</i>	\$ 6,548	\$ 8,294	\$ 7,500	-21%
11-30210	Tax Revenue - Cook Advance <i>(Jan-Jun)</i>	\$ 7,969	\$ 10,441	\$ 10,400	-24%
Interest Revenue		\$ 500	\$ 500	\$ 500	0%
11-33000	Interest Allocated	\$ 500	\$ 500	\$ 500	0%
11-33110	Interest - Tax Revenue	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES		\$ 15,017	\$ 19,234	\$ 18,400	-22%
Account	Insurance Fund	Expenses FY20	Budgeted FY19	Projected FY19	% +/-
Liability Insurance Expenses		\$ 19,700	\$ 16,700	\$ 17,695	18%
95-95500	Liability Insurance Expenses	\$ 19,700	\$ 16,700	\$ 17,695	18%
Excess [Deficiency] of Revenues vs. Expenditures		\$ (4,683)	\$ 2,534	\$ 705	-285%
Insurance Fund balance as of 3/31/19		\$ 35,027			

Lincolnwood Public Library District
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Account	Audit Fund	Revenue FY20	Budgeted FY19	Projected FY19	% +/-
Tax Revenue		\$ 8,710	\$ 11,832	\$ 11,500	-26%
11-30010	Tax Revenue - Cook Current <i>(Jul-Dec)</i>	\$ 3,929	\$ 5,238	\$ 4,900	-25%
11-30210	Tax Revenue - Cook Advance <i>(Jan-Jun)</i>	\$ 4,782	\$ 6,594	\$ 6,600	-27%
Interest Revenue		\$ 400	\$ 500	\$ 400	-20%
11-33000	Interest Allocated	\$ 400	\$ 500	\$ 400	-20%
11-33110	Interest - Tax Revenue	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES		\$ 9,110	\$ 12,332	\$ 11,900	-26%
Account	Audit Fund	Expenses FY20	Budgeted FY19	Projected FY19	% +/-
Audit Expenses		\$ 9,500	\$ 9,500	\$ 9,500	0%
96-96500	Audit	\$ 9,500	\$ 9,500	\$ 9,500	0%
Excess [Deficiency] of Revenues vs. Expenditures		\$ (390)	\$ 2,832	\$ 2,400	-114%
Audit Fund balance as of 3/31/19		\$ 7,578			