

Lincolnwood Public Library District
FY2018-2019 Working Budget-FINAL Approved 6/4/18

Account	Library Fund	Revenue FY19	Budgeted FY18	Projected FY18	% +/-
Tax Revenue		\$ 2,306,266	\$ 2,262,090	\$ 2,275,734	2%
11-30010	Tax Revenue - Cook Current (<i>Jul-Dec</i>)	\$ 1,020,974	\$ 1,004,983	\$ 1,026,743	2%
11-30210	Tax Revenue - Cook Advance (<i>Jan-Jun</i>)	\$ 1,285,292	\$ 1,254,107	\$ 1,248,991	2%
11-30410	Tax Revenue - Cook Prior (<i>L&A recommend delete</i>)	\$ -	\$ 3,000	\$ -	-100%
Interest Revenue		\$ 10,100	\$ 2,600	\$ 12,025	288%
11-33000	Interest Allocated	\$ 10,000	\$ 2,500	\$ 12,000	300%
11-33110	Interest - Tax Revenue	\$ 100	\$ 100	\$ 25	0%
Other Revenue		\$ 28,700	\$ 22,100	\$ 26,475	30%
11-35100	Fines	\$ 6,000	\$ 5,000	\$ 7,000	20%
11-35110	Lost and Paid	\$ 1,500	\$ 2,000	\$ 1,700	-25%
11-35150	Copier and Printer Income	\$ 5,000	\$ 4,000	\$ 7,000	25%
11-35155	Sale - Cost Recovery (bags, sweatshirts, drives, headphones, etc.)	\$ 500	\$ 700	\$ 200	-29%
11-36050	Gifts	\$ 500	\$ 500	\$ 300	0%
11-37005	Sale of Furniture, Shelving, Etc.	\$ 100	\$ 100	\$ 300	0%
11-38010	Per Capita Grant	\$ 15,000	\$ 9,700	\$ 9,775	55%
11-38100	Other Grants	\$ -	\$ -	\$ -	#DIV/0!
11-39010	Miscellaneous Income	\$ 100	\$ 100	\$ 200	0%
TOTAL REVENUES		\$ 2,345,066	\$ 2,286,790	\$ 2,314,234	3%
Account	Library Fund	Expenses FY19	Budgeted FY18	Projected FY18	% +/-
Library Materials, Resources, Services & Programs		\$ 355,630	\$ 346,284	\$ 335,400	3%
11-46001	Books - Adult	\$ 62,800	\$ 61,300	\$ 60,000	2%
11-46003	Books - Youth & Teen	\$ 30,900	\$ 30,000	\$ 29,000	3%
11-46011	Audio Visual Materials - Adult	\$ 56,700	\$ 57,550	\$ 56,000	-1%
11-46013	Audio Visual Materials - Youth & Teen	\$ 12,200	\$ 12,400	\$ 10,000	-2%
11-46050	Computerized Information Resources	\$ 90,430	\$ 88,034	\$ 85,000	3%
11-46051	Shared Database Resources (CCS)	\$ 65,000	\$ 65,000	\$ 64,500	0%
11-46060	Periodicals	\$ 5,000	\$ 5,000	\$ 4,600	0%
11-46071	Library Programs - Adult	\$ 13,600	\$ 10,000	\$ 10,000	36%
11-46073	Library Programs - Youth & Teen	\$ 12,200	\$ 8,000	\$ 8,000	53%
11-46075	Summer Reading Program	\$ 6,500	\$ 8,500	\$ 8,000	-24%
11-46099	Miscellaneous Services (MAP)	\$ 300	\$ 500	\$ 300	-40%
Supplies		\$ 32,300	\$ 32,850	\$ 35,000	-2%
11-46100	Supplies - General	\$ 6,900	\$ 6,650	\$ 5,000	4%
11-46110	Supplies - Library Operations	\$ 10,500	\$ 7,900	\$ 10,000	33%
11-46120	Supplies - Printers & Copiers	\$ 13,400	\$ 8,900	\$ 13,000	51%
11-46130	Supplies - Library Programs	\$ -	\$ 6,900	\$ 6,000	-100%
11-46140	Supplies - Miscellaneous (including hospitality)	\$ 1,000	\$ 500	\$ 100	100%
11-46155	Supplies - Cost Recovery	\$ 500	\$ 2,000	\$ 900	-75%
Contractual & Other Outside Services		\$ 56,900	\$ 34,600	\$ 30,600	64%
11-46250	Accounting Services	\$ 15,500	\$ 15,000	\$ 15,000	3%
11-46260	Human Resources Services	\$ 20,000	\$ -	\$ -	#DIV/0!
11-46310	Legal Services	\$ 4,800	\$ 4,800	\$ 4,000	0%
11-46315	Pension Consultants	\$ 1,500	\$ 1,500	\$ 1,500	0%
11-46320	Payroll Services	\$ 5,600	\$ 5,600	\$ 5,400	0%
11-46350	Promotional items (bags, umbrellas, branded items) (moved from 11-46155)	\$ 5,000	\$ 3,000	\$ -	67%
11-46360	Cataloging Services (OCLC)	\$ 4,500	\$ 4,700	\$ 4,700	-4%
11-46399	Miscellaneous Consultant Services	\$ -	\$ -	\$ -	#DIV/0!

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Account	Library Fund	Expenses FY19	Budgeted FY18	Projected FY18	% +/-
Miscellaneous Operating Expenses		\$ 158,950	\$ 160,500	\$ 154,900	-1%
11-46400	Insurance -- Building Contents	\$ 5,400	\$ 6,500	\$ 4,400	-17%
11-46410	Telephone Expenses	\$ 5,300	\$ 4,000	\$ 5,300	33%
11-46420	Postage & Delivery Expenses	\$ 6,050	\$ 3,400	\$ 3,200	78%
11-46430	Utilities	\$ 66,000	\$ 66,000	\$ 63,000	0%
11-46440	Computer Support & Maintenance	\$ 76,200	\$ 80,600	\$ 79,000	-5%
Training, Development, & Recruitment		\$ 34,650	\$ 34,500	\$ 29,200	0%
11-46501	Staff Development	\$ 29,300	\$ 29,100	\$ 25,000	1%
11-46550	Personnel Recruitment (background checks; ad postings)	\$ 750	\$ 400	\$ 700	88%
11-46590	Trustee Development	\$ 4,600	\$ 5,000	\$ 3,500	-8%
Marketing & Community Relations		\$ 30,100	\$ 29,200	\$ 27,500	3%
11-46620	Advertising & Legal Notices	\$ 2,200	\$ 2,000	\$ 2,000	10%
11-46630	Newsletter	\$ 16,200	\$ 18,000	\$ 17,000	-10%
11-46640	Outside Printing (excluding newsletter)	\$ 5,000	\$ 2,000	\$ 2,000	150%
11-46650	Special Events	\$ 4,000	\$ 4,000	\$ 4,000	0%
11-46660	Community Partnership-Membership Expenses	\$ 2,700	\$ 3,200	\$ 2,500	-16%
Salaries and Benefits		\$ 1,335,000	\$ 1,315,000	\$ 1,268,000	2%
11-47000	Staff Salaries (including merit increases @ 2.5% average)	\$ 1,140,000	\$ 1,120,000	\$ 1,100,000	2%
11-47101	Retirement Plan Contributions	\$ 80,000	\$ 75,000	\$ 70,000	7%
11-47130	Group Insurance Expenses	\$ 115,000	\$ 120,000	\$ 98,000	-4%
Capital Equipment Lease & Purchase		\$ 49,100	\$ 57,600	\$ 52,900	-15%
11-47205	Copier Equipment Lease Expenses	\$ 13,200	\$ 17,800	\$ 15,000	-26%
11-47210	Equipment Lease - Other (coffee machines)	\$ 2,400	\$ 2,400	\$ 2,400	0%
11-47215	Office-AV Equipment & Shelving Purchases	\$ 5,000	\$ 5,000	\$ 4,500	0%
11-47220	Computer Equipment & Technology Project Purchases	\$ 28,500	\$ 32,400	\$ 31,000	-12%
Other Expenses		\$ 1,700	\$ 1,100	\$ 1,000	55%
11-47400	Miscellaneous Fees & Expenses	\$ 1,700	\$ 1,100	\$ 1,000	55%
11-47499	Contingencies	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENSES		\$ 2,054,330	\$ 2,011,634	\$ 1,934,500	2%
<i>Excess (Deficiency) of Revenues</i>		<i>\$ 290,735</i>	<i>\$ 275,156</i>	<i>\$ 379,734</i>	<i>6%</i>
Debt Service					
11-79500	Bond Principal	\$ 160,000	\$ 155,000	\$ 155,000	3%
11-79550	Bond Interest	\$ 57,400	\$ 60,600	\$ 60,600	-5%
11-79600	Bond Admin Fees	\$ 350	\$ 350	\$ 350	0%
TOTAL EXPENSES + DEBT SERVICE		\$ 2,272,080	\$ 2,227,584	\$ 2,150,450	2%
<i>Excess (Deficiency) of Rev vs. Exp + Debt Service</i>		<i>\$ 72,985</i>	<i>\$ 59,206</i>	<i>\$ 163,784</i>	
Library Fund balance as of 4/30/18		\$ 2,353,889			

Lincolnwood Public Library District
 FY2018-2019 Working Budget-FINAL Approved 6/4/18

Account	Special Reserve Fund	Revenue FY19	Budgeted FY18	Proj FY18	% +/-
71-36050	Gift Revenue	\$ -	\$ -	\$ -	#DIV/0!
71-38100	Grant Revenue	\$ -	\$ -	\$ -	#DIV/0!
71-xxxxx	Transfer from Library Fund	\$ 150,000	\$ 100,000	\$ 150,000	50%
	TOTAL REVENUES	\$ 150,000	\$ 100,000	\$ 150,000	50%
Account	Special Reserve Fund	Expenses FY19	Budgeted FY18	Proj FY18	% +/-
71-71500	Special Reserve Expenses-Facility Projects	\$ 137,800	\$ 50,000	\$ 108,000	176%
	<i>Replace 1/3 clerestory windows</i>	\$ 80,000	\$ -	\$ -	
	<i>Patch concrete pillars</i>	\$ 5,200	\$ -	\$ -	
	<i>Replace staff computers</i>	\$ 50,000	\$ -	\$ -	
	<i>Replace people counter</i>	\$ 2,600	\$ -	\$ -	
	<i>Resurface asphalt parking lot</i>	\$ -	\$ -	\$ 40,000	
	<i>Replace phone system</i>	\$ -	\$ -	\$ 18,000	
	<i>Remainder of DBM renovation payment from FY17</i>	\$ -	\$ -	\$ 50,000	
	Excess (Deficiency) of Revenue vs. Expenses	\$ 12,200	\$ 50,000	\$ 42,000	-76%
	Special Reserve Fund Balance as of 4/30/18	\$ 37,705			

Lincolnwood Public Library District
 FY2018-2019 Working Budget-FINAL Approved 6/4/18

Account	Building & Maintenance Fund	Revenue FY19	Budgeted FY18	Proj FY18	% +/-
Tax Revenue		\$ 103,531	\$ 99,366	\$ 110,506	4%
11-30010	Tax Revenue - Cook Current (<i>Jul-Dec</i>)	\$ 45,833	\$ 43,982	\$ 49,857	4%
11-30210	Tax Revenue - Cook Advance (<i>Jan-Jun</i>)	\$ 57,698	\$ 54,884	\$ 60,649	5%
11-30410	Tax Revenue - Cook Prior (L&A recommend delete)	\$ -	\$ 500	\$ -	-100%
Interest Revenue		\$ 2,100	\$ 600	\$ 3,100	250%
11-33000	Interest Allocated	\$ 2,000	\$ 500	\$ 3,000	300%
11-33110	Interest - Tax Revenue	\$ 100	\$ 100	\$ 100	0%
TOTAL REVENUES		\$ 105,631	\$ 99,966	\$ 113,606	6%
Account	Building & Maintenance Fund	Expenses FY19	Budgeted FY18	Proj FY18	% +/-
Building Maintenance		\$ 120,000	\$ 100,250	\$ 102,500	20%
80-87006	Custodial Services	\$ 43,200	\$ 37,700	\$ 37,000	15%
80-87010	Maintenance - Custodial Supplies	\$ 10,300	\$ 10,000	\$ 9,000	3%
80-87025	Building & Building Equipment Maintenance	\$ 16,200	\$ 12,050	\$ 13,500	34%
80-87030	Grounds Maintenance	\$ 23,500	\$ 23,000	\$ 23,000	2%
80-87200	Repairs and Improvements	\$ 24,300	\$ 15,000	\$ 18,000	62%
80-87299	Contingencies	\$ 2,500	\$ 2,500	\$ 2,000	0%
TOTAL EXPENSES		\$ 120,000	\$ 100,250	\$ 102,500	20%
Excess [Deficiency] of Revenues vs. Expenditures		\$ (14,369)	\$ (284)	\$ 11,106	4960%
Building & Maintenance Fund balance as of 4/30/18		\$ 117,651			

Lincolnwood Public Library District
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Account	FICA Fund	Revenue FY19	Budgeted FY18	Proj FY18	% +/-
Tax Revenue		\$ 103,531	\$ 89,480	\$ 105,207	16%
11-30010	Tax Revenue - Cook Current (<i>Jul-Dec</i>)	\$ 45,833	\$ 39,584	\$ 47,466	16%
11-30210	Tax Revenue - Cook Advance (<i>Jan-Jun</i>)	\$ 57,698	\$ 49,396	\$ 57,741	17%
11-30410	Tax Revenue - Cook Prior (L&A recommend delete)	\$ -	\$ 500	\$ -	-100%
Interest Revenue		\$ 1,000	\$ 200	\$ 1,200	400%
11-33000	Interest Allocated	\$ 1,000	\$ 100	\$ 1,200	900%
11-33110	Interest - Tax Revenue	\$ -	\$ 100	\$ -	-100%
TOTAL REVENUES		\$ 104,531	\$ 89,680	\$ 106,407	17%
Account	FICA Fund	Expenses FY19	Budgeted FY18	Proj FY18	% +/-
FICA Expenses		\$ 93,000	\$ 91,000	\$ 90,000	2%
91-91500	FICA expenses	\$ 93,000	\$ 91,000		
Excess [Deficiency] of Revenues vs. Expenditures		\$ 11,531	\$ (1,320)	\$ 16,407	-974%
FICA Fund balance as of 4/30/18		\$ 58,284			

Lincolnwood Public Library District
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Account	Insurance Fund	Revenue FY19	Budgeted FY18	Proj FY18	% +/-
Tax Revenue		\$ 18,734	\$ 14,930	\$ 19,174	25%
11-30010	Tax Revenue - Cook Current (<i>Jul-Dec</i>)	\$ 8,294	\$ 6,597	\$ 8,651	26%
11-30210	Tax Revenue - Cook Advance (<i>Jan-Jun</i>)	\$ 10,441	\$ 8,233	\$ 10,523	27%
11-30410	Tax Revenue - Cook Prior (L&A recommend delete)	\$ -	\$ 100	\$ -	-100%
Interest Revenue		\$ 500	\$ 200	\$ 600	150%
11-33000	Interest Allocated	\$ 500	\$ 100	\$ 600	400%
11-33110	Interest - Tax Revenue	\$ -	\$ 100	\$ -	-100%
TOTAL REVENUES		\$ 19,234	\$ 15,130	\$ 19,774	27%
Account	Insurance Fund	Expenses FY19	Budgeted FY18	Proj FY18	% +/-
Liability Insurance Expenses		\$ 16,700	\$ 17,720	\$ 15,200	-6%
95-95500	Liability Insurance Expenses	\$ 16,700	\$ 17,720		
Excess [Deficiency] of Revenues vs. Expenditures		\$ 2,534	\$ (2,590)	\$ 4,574	-198%
Insurance Fund balance as of 4/30/18		\$ 28,014			

Lincolnwood Public Library District
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Account	Audit Fund	Revenue FY19	Budgeted FY18	Proj FY18	% +/-
Tax Revenue		\$ 11,832	\$ 9,986	\$ 12,361	18%
11-30010	Tax Revenue - Cook Current (<i>Jul-Dec</i>)	\$ 5,238	\$ 4,398	\$ 5,577	19%
11-30210	Tax Revenue - Cook Advance (<i>Jan-Jun</i>)	\$ 6,594	\$ 5,488	\$ 6,784	20%
11-30410	Tax Revenue - Cook Prior (L&A recommend delete)	\$ -	\$ 100	\$ -	-100%
Interest Revenue		\$ 500	\$ 200	\$ 600	150%
11-33000	Interest Allocated	\$ 500	\$ 100	\$ 600	400%
11-33110	Interest - Tax Revenue	\$ -	\$ 100	\$ -	-100%
TOTAL REVENUES		\$ 12,332	\$ 10,186	\$ 12,961	21%
Account	Audit Fund	Expenses FY19	Budgeted FY18	Proj FY18	% +/-
Audit Expenses		\$ 9,500	\$ 12,000	\$ 12,000	-21%
96-95500	Audit	\$ 9,500	\$ 12,000	\$ 12,000	-21%
Excess [Deficiency] of Revenues vs. Expenditures		\$ 2,832	\$ (1,814)	\$ 961	-256%
Audit Fund balance as of 4/30/18		\$ 6,398			