

Regular Board Meeting
Monday March 26, 2018 7:00PM
MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:00PM on March 26, 2018 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. ROLL CALL

Trustees Present: Beard, Berger, George, Poulosom, Stavinoga
Trustees Absent: Gimbel, Martel
Staff Present: Bonilla, Fardoux, Kalmens, Prochot, Renkosiak, Reynders
Visitors Present: Amy Odwarka

3. AUDIENCE TO VISITORS

Amy Odwarka introduced herself as a UW Madison MLS student observing the library.

4. CONSENT AGENDA

Trustee Berger moved and Trustee Stavinoga seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of February 26, 2018 Regular Board Meeting
- Approve Financial Report and Disbursements for period 2/1/18-2/28/18

Aye: Beard, Berger, George, Poulosom, Stavinoga **Nay:** none **Abstain:** none **Absent:** Gimbel, Martel

5. APPROVE JUNE 15, 2018 TERRARIUM BUILDING AND WINE TASTING EVENT

Trustee Beard moved and Trustee George seconded that **THE BOARD APPROVE THE ALCOHOL APPLICATON FOR THE TERRARIUM BUILDING EVENT SCHEDULED FOR JUNE 15, 2018.** Voice vote carried.

6. FACILITY WALKTHROUGH AND SITE VISIONING EXERCISE

Library Director Reynders led Board members through a "site visioning" exercise, to identify areas or projects to help meet such vision, followed by a facility walkthrough to evaluate the condition of the library and identify areas needing improvement.

Trustees identified the following projects to be included for consideration as future operational and capital projects:

- Finish the patio project on the north side of the library site
- Evaluate possibilities for more parking and an additional entrance/exit
- Investigate new location for outdoor book drop
- Have more art in the library
- Make the recycling corner a more usable space
- Move the Friends book sale from the cart to a better display item, consider another location
- Consider additional lighting above the curved ceiling in the youth area
- Install sound dampening in the study rooms

BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
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The Board discussed the continued issues with the leaking clerestory windows, and reviewed the ~\$200,000 quote for repair and replacement of 1/3 of the windows on the youth side. Trustees agreed that the next step would be to conduct a full evaluation of the clerestory windows to definitively identify the problem and provide a recommendation for repair. This project will be discussed at subsequent Board meetings to establish a plan for repair.

7. STRATEGIC PLAN DRAFT V2.0 REVIEW AND APPROVAL

Director Reynders presented a draft of the strategic plan for FY18-21. Trustees reviewed the four major initiatives: Lifelong Learning, Early Childhood Learning, Community Engagement, and Express Creativity, including the supporting goals and potential activities. Director Reynders introduced the Project Outcome method of assessing impact of the plan, which measures knowledge, confidence, application, and awareness in each initiative using patron surveys.

The Board generally agreed that the draft plan looked good; the next steps will be post the plan to the library's website for public comment. Staff will continue to work on the mission and vision statements and present a revised draft at the April 23 Board meeting.

8. SET MAY BOARD MEETING AND FINANCE & FACILITIES COMMITTEE MEETING DATES

The regularly scheduled May Board meeting falls on Memorial Day (5/28) this year. Director Reynders recommended, and Board members agreed, to reschedule the May Board meeting and also set a date for the Finance & Facilities Committee meeting:

- Finance & Facilities Committee Meeting: Monday May 7, 2018 7:00PM
- Regular Board Meeting: Monday June 4, 2018 7:00PM

9. REPORTS

President Beard reminded Trustees to complete the annual Cook County Statement of Economic Interests by May 1, 2018.

Library Director Su Reynders and Head of Operations Amy Prochot referred to their written reports and answered questions.

10. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Regular Board Meeting: Monday April 23, 2018 7:00PM
- Finance & Facilities Committee Meeting: Monday May 7, 2018 7:00PM
- Regular Board Meeting: Monday June 4, 2018 7:00PM

11. ADJOURNMENT

Trustee Poulson moved and Trustee George seconded that **THE MEETING BE ADJOURNED AT 8:37PM**.
Voice vote carried.


Secretary