

Regular Board Meeting
Thursday December 19, 2013 7:30PM
MINUTES

A. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:31PM on December 19, 2013 in the Library's Board Room.

B. ROLL CALL

Trustees Present:	Beard, Berger, Fields, Gimbel, Martel, Poulsom, Stavinoga
Trustees Absent:	None
Staff Present:	Library Director Su Bochenski; Marketing Associate Deb Keegan
Visitors Present:	Tiffany Nash and Dan Pohrte, Product Architecture + Design; April Vanderporten, Friends of the Library.

C. CONSENT AGENDA

ON A MOTION BY TRUSTEE BERGER AND SECONDED BY TRUSTEE MARTEL, AND WITH ALL TRUSTEES VOTING "YES" WHEN THE ROLL WAS CALLED, THE ITEMS ON THE CONSENT AGENDA WERE APPROVED AS FOLLOWS:

- Approve Minutes of November 21, 2013 Board Meeting
- Approve Financial Report for period ending 11/30/13
- Approve Disbursements for period 11/1/13 through 11/30/13 – Republic Bank NOW and Special COSTCO Purchases accounts

D. AUDIENCE TO VISITORS

April Vanderporten introduced herself as a longtime Lincolnwood resident and Friends of the Library member.

E. MASTER PLANNING SESSION

Director Bochenski gave a brief presentation that outlined the background of the master planning process. Key points were:

- The library was experiencing low cardholder statistics at the end of FY11.
- The board began a strategic planning process in July 2011 to identify ways to increase library usage.
- Significant community input was received throughout the strategic planning process.
- Many residents reported that the outdated and uncomfortable facility was one reason they didn't use the library.
- Based on the community input, the board included "Visit a Comfortable Space" as an initiative of the strategic plan. To identify ways to meet that initiative, the library is creating a master plan.

Architects Tiffany Nash and Dan Pohrte from Product Architecture + Design reviewed the master planning schedule. The master plan is scheduled to be completed by the end of April 2014.

BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
4000 W Pratt Ave • Lincolnwood • Illinois 60712

Trustees reviewed the various areas of the library and discussed the needs of the community. The board agreed on several high level ideas: comfortable, sustainable, flexible and multipurpose, up to date, accommodating of the busy after-school crowd, meeting and exceeding technical needs. Product Architecture + Design will incorporate the board feedback into the master plan.

F. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following schedule of meetings was confirmed:

- Regular Board Meeting Thursday January 16, 2014 at 7:30PM

G. ADJOURNMENT

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE BERGER, AND WITH ALL TRUSTEES PRESENT VOTING "YES," THE MEETING WAS ADJOURNED AT 9:16PM.

/s/

Dany R. Fields, Secretary