

Regular Board Meeting
Thursday May 15, 2014 7:30PM
MINUTES

A. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:31PM on May 15, 2014 in the Library's Board Room.

B. President Beard appointed Trustee Stavinoga Acting Secretary due to the absence of Secretary Fields.

C. ROLL CALL

Trustees Present:	Beard, Berger, Gimbel, Martel, Poulsom, Stavinoga
Trustees Absent:	Fields
Staff Present:	Bochenski, Inman, Thayer, Zitin
Visitors Present:	None

D. CONSENT AGENDA

ON A MOTION BY TRUSTEE GIMBEL AND SECONDED BY TRUSTEE BERGER, AND WITH ALL TRUSTEES VOTING "YES" WHEN THE ROLL WAS CALLED, THE ITEMS ON THE CONSENT AGENDA WERE APPROVED AS FOLLOWS:

- Approve Minutes of April 17, 2014 Board Meeting as amended. Trustee Gimbel requested that the "Roll Call" section of the minutes be corrected to show that Trustee Gimbel was absent and that Trustee Fields was present.
- Approve Minutes of April 30, 2014 Committee of the Whole Meeting
- Approve Financial Report for period ending 4/30/14
- Approve Disbursements for period 4/1/14 through 4/30/14 – Republic Bank NOW and Special COSTCO Purchases accounts
- Receive Reports of Standing Committees

E. PRESIDENT'S REPORT

No report.

F. LIBRARY DIRECTOR'S REPORT

Director Bochenski, Head of Adult Services Gail Inman, and Office Manager presented the highlights of their written reports and answered questions.

G. AUDIENCE TO VISITORS

There were no visitors.

H. REPORT FROM THE FRIENDS OF THE LIBRARY REPRESENTATIVE

The book sale will be June 14 through June 21.

I. CORRESPONDENCE AND COMMUNICATIONS

Trustees acknowledged the Notice of Public Hearing for Airoom Parking Proposal and the FY15 Chronology for Annual Financial Ordinances from Roger Ritzman.

J. UNFINISHED BUSINESS

a. **Master Plan Building Update**

Trustees discussed having Product Architecture + Design add a few more projects and information into the master plan. The budget should be updated with an increased cost for the roof, and higher design and construction contingencies, and possibly the cost to have the "old" parking lot re-done with the permeable pavers. Trustees also wanted to have PA+D do elevations and cost studies for the East and South facades. The board will continue this discussion at the May 21, 2014 Committee of the Whole meeting.

b. **Proposed Lincoln/Devon TIF district update**

The board reviewed the draft Intergovernmental Agreement that the Village had provided, and discussed each of the proposed points. President Beard and Director Bochenski will be attending a meeting on May 30, 2014 with the Village and other taxing bodies to further discuss and possibly finalize the IGA. Trustees want to formally vote on the IGA and therefore scheduled a special board meeting to be held on Wednesday June 4, 2014 at 7:30pm. At this time the only planned agenda item for this meeting will be the consideration of the final draft of the IGA. If the library board approves and signs off on the IGA along with the other taxing bodies, a Joint Review Board meeting will be called with the intention to reverse the existing non-recommendation vote.

c. **Airoom Parking Proposal update**

Trustees discussed again the proposed parkway parking proposal brought by Airoom, and confirmed that they strongly objected to parkway parking on the library side of Keystone Ave. They reviewed the draft resolution included in the packet, and requested the following changes:

- Delete the third paragraph regarding the Airoom side of Keystone Ave
- Add "strongly objects" to the final sentence

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE BERGER, AND WITH ALL TRUSTEES PRESENT VOTING "YES" WHEN THE ROLL WAS CALLED, THE BOARD APPROVED RESOLUTION NO. 2013/14-3 REGARDING A REQUEST THAT AIROOM DEVELOP PARKWAY PARKING ON KEYSTONE AVE AS AMENDED.

Director Bochenski will attend a community meeting on May 19 to discuss the issue, as well as a Traffic Commission public hearing on May 22, and will present the resolution.

K. NEW BUSINESS

a. **Approve closing the library Friday August 8 for staff in service day**

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE GIMBEL, AND WITH ALL TRUSTEES PRESENT VOTING "YES," THE BOARD APPROVED CLOSING THE LIBRARY ON FRIDAY AUGUST 8, 2014 FOR STAFF IN SERVICE DAY.

b. **Draft FY15 budget – Finance & Facilities Committee report**

Trustee Martel asked about specific ebook and eaudiobook usage and recommended increasing the Adult AV budget line. The board will vote at the June 19 board meeting to formally approve the budget.

BOARD OF TRUSTEES
LINCOLNWOOD PUBLIC LIBRARY DISTRICT
4000 W Pratt Ave • Lincolnwood • Illinois 60712

c. Board meeting dates for FY15

Director Bochenski asked if the current board meeting schedule of the third Thursday of the month was still preferred for the upcoming fiscal year, and all Trustees agreed that it was. The board will vote at the June 19 board meeting to formally approve the FY15 board meeting schedule.

L. BOARD ACTION CHART

Trustees added an item for additional master plan projects for Product Architecture + Design. Trustee Martel requested that a disc cleaner be purchased and placed in a public area for patrons to use to clean their CDs and DVDs.

M. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following schedule of meetings was confirmed:

- Committee of the Whole Meeting Wednesday May 21, 2014 at 7:00pm to further discuss the Master Plan
- Special Board Meeting Wednesday June 4, 2014 at 7:30PM to vote on the TIF IGA
- Regular Board Meeting Thursday June 19, 2014 at 7:30PM

N. ADJOURNMENT

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE POULSOM, AND WITH ALL TRUSTEES PRESENT VOTING "YES," THE MEETING WAS ADJOURNED AT 8:58PM.

/s/

Pamela Stavinoga, Acting Secretary