

Regular Board Meeting
Thursday July 17, 2014 7:30PM
MINUTES

A. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by Vice President Martel at 7:32PM on July 17, 2014 in the Library's Board Room.

B. Vice President Martel appointed Trustee Stavinoga Acting Secretary due to the absence of Secretary Fields.

C. ROLL CALL

Trustees Present:	Berger, Gimbel, Martel, Poulosom, Stavinoga
Trustees Absent:	Beard, Fields
Staff Present:	Bochenski, Levine, Thayer
Visitors Present:	Georgia Talaganis, April Vanderporten

D. CONSENT AGENDA

ON A MOTION BY TRUSTEE GIMBEL AND SECONDED BY TRUSTEE POULSOM, AND WITH ALL TRUSTEES VOTING "YES" WHEN THE ROLL WAS CALLED, THE ITEMS ON THE CONSENT AGENDA WERE APPROVED AS FOLLOWS:

- Approve Minutes of June 19, 2014 Regular Board Meeting
- Approve Financial Report for period ending 6/30/14
- Approve Disbursements for period 6/1/14 through 6/30/14 – Republic Bank NOW and Special COSTCO Purchases accounts
- Receive Reports of Standing Committees

E. ANNUAL FACILITY AND GROUNDS WALKTHROUGH

Trustees conducted the annual facility and grounds walkthrough. Below is the list of requests/suggestions:

- Clean the marker from the bench outside the Grant Room
- Have new trees planted in the parkway on Keystone where a dead tree was recently removed
- Remove the nest from the south side window
- Work with the insured directly to recover costs from the recent parking lot accident (landscaping)
- Consider scanning the historical photos from the Roehri Room and display them on the screen behind Circulation and take down the physical photos
- Consider relocating the book drop to the back lot (will consider during the front parking lot renovation)
- Consider decorating the fish tank for holidays
- Determine our property line on Keystone Ave, consider expanding green space?

F. PRESIDENT'S REPORT

No report.

G. LIBRARY DIRECTOR'S REPORT

Director Bochenski and Head of Youth & Teen Services Sharon Levine presented the highlights of their written reports and answered questions. Director Bochenski shared a draft version of a strategic plan update/annual report that will be included as an insert in the next newsletter. Trustees requested a few changes, including a banner or other title that is more visible and provides more context, and also to include the link to the full strategic plan on the website.

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H. AUDIENCE TO VISITORS

Georgia Talaganis, President of the Friends of the Library, reported that she attended a meeting with Village Manager Tim Wiberg and Mike Klein from Airoom to discuss the Airoom parking proposal. Director Bochenski reported that Mr. Wiberg had requested another meeting with himself, Mrs. Talaganis, Mr. Klein, and library representatives on 7/24 to continue discussing the proposal, with hopes that the library board would reconsider the resolution objecting to parkway parking on the library side of Keystone Ave. Trustees agreed that additional private meetings would likely not be productive, and requested that Director Bochenski decline the 7/24 meeting. The board also asked Director Bochenski to invite Mr. Klein and Mr. Wiberg to attend an open library board meeting (or as many meetings as they would like), so that all Trustees could participate in a discussion and consider options.

I. REPORT FROM THE FRIENDS OF THE LIBRARY REPRESENTATIVE

The next Friends meeting is scheduled for Wednesday July 23 at 7:30pm at the library. The June 25 meeting was not held due to lack of quorum.

J. CORRESPONDENCE AND COMMUNICATIONS

There was no correspondence.

K. UNFINISHED BUSINESS

a) **Proposed Lincoln/Devon TIF district update**

Director Bochenski reported that the Village approved the Lincoln/Devon TIF District at the June 24, 2014 Village Board meeting.

b) **Airoom parking proposal update**

This item was discussed during the audience to visitors.

L. NEW BUSINESS

a) **Approve and Adopt Ordinance 2014-15/1: Determining to Levy an Additional Tax of .02% for the Fiscal Year 2014-2015**

ON A MOTION BY TRUSTEE GIMBEL, SECONDED BY TRUSTEE BERGER, AND WITH ALL TRUSTEES PRESENT VOTING YES WHEN THE ROLL WAS CALL, THE BOARD APPROVED ORDINANCE NO. 2014/15-1: DETERMINING TO LEVY AN ADDITIONAL TAX OF .02% FOR THE FISCAL YEAR 2014-2015 [As required, a legal notice was subsequently published, and this ordinance is posted at the library and available for public inspection.]

b) **Approve Amounts for Tentative Ordinance No. 2014-15/2 Providing for the Budget and Appropriations for the Fiscal Year Commencing July 1, 2014 and Ending June 30, 2015**

ON A MOTION BY TRUSTEE STAVINOVA, SECONDED BY TRUSTEE POULSOM, AND WITH ALL TRUSTEES PRESENT VOTING YES WHEN THE ROLL WAS CALL, THE BOARD APPROVED ORDINANCE NO. 2014/15-2: PROVIDING FOR THE BUDGET AND APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2014 AND ENDING JUNE 30, 2015 [As required, a legal notice was subsequently published indicating that 1) the Tentative Budget and Appropriation Ordinance was approved and is available for public inspection at the library; and 2) the board will hold a public hearing regarding the B&A ordinance at the library on September 18, 2014 at 7:00PM.]

c) **Appoint Two Trustees to Audit the Secretary's Minutes and Other Records for FY14**

Vice President Martel appointed Trustees Beard and Fields to audit the minutes and other records for FY14.

d) **After School Task Force and Unattended Children Age Limit**

Director Bochenski reported that she has established an "After School Task Force" that will be meeting on July 22 to discuss the ongoing issue of unattended children after school in the Lincolnwood community.

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There will be representatives from the Village, police department, Parks & Rec, SD74, a parent representative, and the library. We're meeting to talk about the challenges we all face and try to come up with some ideas in advance of the 14/15 school year. Director Bochenski and Assistant Head of Youth & Teen Services Sheila Cody are also meeting with the Village social worker on Friday 7/18.

Trustees discussed the current policy of allowing children eight years of age and older to use the library unattended. Some Trustees felt that 8 years old is too young to be unattended. All Trustees wanted to continue to discuss the situation, and to hear back from the Task Force and the social worker. Additionally, it was suggested that board members come to the library once or twice this school year to witness firsthand what the after school crowd looks like.

The library wants to provide access to the library to all members of the community, including our children, but also want to be able to provide a safe and welcoming environment for all of our patrons.

M. BOARD ACTION CHART

No new items were added to the board action chart.

N. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

Trustees scheduled a Committee of the Whole meeting for the formal presentation of the revised master plan for Wednesday August 6, 2014 at 7:30PM.

The following schedule of meetings was confirmed:

- Committee of the Whole: August 6, 2014 7:30PM
- Regular Board Meeting: August 21, 2014 7:30PM
- Budget & Appropriation Hearing: September 18, 2014 7:00PM
- Regular Board Meeting: September 18, 2014 7:30PM

O. ADJOURNMENT

ON A MOTION BY TRUSTEE GIMBEL, SECONDED BY TRUSTEE MARTEL, AND WITH ALL TRUSTEES PRESENT VOTING "YES," THE MEETING WAS ADJOURNED AT 9:04PM.

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Dany R. Fields, Secretary