

Regular Board Meeting
Monday August 28, 2017 7:00PM
MINUTES

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:05PM on August 28, 2017 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. ROLL CALL

Trustees Present: Beard, Gimbel, George (7:21), Martel, Poulosom, Stavinoga
Trustees Absent: Berger
Staff Present: Bochenski, Hunt, Prochot, Renkosiak
Visitors Present: Diana Alatorre, Lydia Cohan, Tom Custardo, Rita Eng, Georgia Talaganis

3. AUDIENCE TO VISITORS

No visitors spoke.

4. CONSENT AGENDA

Trustee Stavinoga moved and Trustee Martel seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of July 24, 2017 Regular Board Meeting
- Approve Financial Report and Disbursements for periods 7/1/17-7/31/17
- Approve Final FY18 Budget & Appropriation Ordinance
- Approve Treasurer's Certificate of Estimated Revenues for FY18
- Approve Estimate of Funds Needed for FY18 Resolution
- Approve FY18 Illinois Public Library Annual Report

Aye: Beard, Gimbel, Martel, Poulosom, Stavinoga **Nay:** none **Abstain:** none **Absent:** Berger, George

5. APPROVE SIGNERS FOR MB FINANCIAL BANK

Diana Alatorre and Tom Custardo from MB Financial Bank were present at the meeting and introduced themselves.

Trustee Martel moved and Trustee Poulosom seconded to **APPROVE THAT THE FOLLOWING LIBRARY BOARD OFFICERS AND LIBRARY STAFF ARE AUTHORIZED SIGNERS FOR LIBRARY ACCOUNTS HELD AT MB FINANCIAL BANK: KENDRA L. BEARD, JAMES E. BERGER, CHRISTOPHER M. MARTEL, LINDA POULSOM, SUSAN BOCHENSKI, JENNIFER HUNT.**

Aye: Beard, Gimbel, Martel, Poulosom, Stavinoga **Nay:** none **Abstain:** none **Absent:** Berger, George

6. DISCUSS FRIENDS OF THE LIBRARY USED BOOK SALE SHELVING

President Beard invited Georgia Talaganis, President of the Friends of the Library, to speak about the used book sale shelving. Ms. Talaganis reported that the Friends were no longer interested in purchasing permanent shelving due to cost, and agreed to continue to use the current cart. Ms. Talaganis requested that library staff provide a wish list of items that they would like the Friends to consider funding.

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LINCOLNWOOD PUBLIC LIBRARY DISTRICT
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Members of the Friends reported that they did not like the wildflowers growing in the center parking lot island and would prefer lower plants.

Trustee Stavinoga requested clarification on room names and prior library supporter recognition. Director Bochenski reported that there are no plans to change the names of meeting rooms at this time, and that dedication plaques would be purchased to honor previous library supporters. The names for these plaques are the ones that were on the previous donor wall prior to the renovation.

Trustee George arrived.

7. REVIEW HEALTH INSURANCE OPTIONS AND RECOMMENDATIONS

Director Bochenski presented health insurance options and recommendations. Items discussed were moving from Plan A to Plan B, adding Short Term Disability and lowering the sick time accrual cap, and contributing to Family coverage.

Trustees reviewed the options and asked questions, and made no decisions. The Board requested the Director Bochenski investigate health insurance plans for 2-3 similar-sized libraries, and present the information at the September Board meeting. Trustees also asked staff to find out if Short Term Disability had to be applied to all eligible employees or if individual employees could opt in and pay for it on their own.

The Board will review the options again at the September Board meeting and any changes approved will take effect January 1, 2018.

8. REVIEW PRINT QUOTA SOLUTION FOR PATRONS

Trustees reviewed the free print quota options at length, discussing the benefits and usage, the cost to the library, the complexity of the solution, and the importance of the service. No decisions were made.

9. REPORTS

Library Director Su Bochenski and Head of Information Services Jenn Hunt reviewed the highlights of their written reports and answered questions.

President Beard requested that Trustees consider having the library publish a statement that affirms that everyone is welcome at the library, and that "hate has no home here." The library's mission statement specifically states that the library seeks to enhance the quality of life in Lincolnwood by ... bringing the community together in order to celebrate its diversity." Trustees discussed the request and made no decisions.

10. ADJOURN TO CLOSED SESSION

As pursuant to 5 ILCS 120/2 C (21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Trustee Stavinoga moved and Trustee Martel seconded that **THE BOARD ADJOURN TO CLOSED SESSION AT 8:46PM**. Voice vote carried.

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LINCOLNWOOD PUBLIC LIBRARY DISTRICT
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11. RECONVENE OPEN SESSION

President Beard reconvened the meeting in open session at 8:49PM. Trustee Martel moved and Trustee Poulson seconded that **THE BOARD APPROVE THE FOLLOWING DETERMINATIONS FOR CLOSED SESSION MINUTES AND RECORDINGS:**

<u>Closed session at</u>	<u>Reason</u>	<u>Recommendation</u>
03/20/14 Regular Board Meeting	Personnel	Do not release
04/02/14 Special Board Meeting	Personnel	Do not release
04/17/14 Regular Board Meeting	Personnel	Do not release
03/11/15 Regular Board Meeting	Personnel	Do not release
05/26/15 Regular Board Meeting	Personnel	Do not release
03/17/16 Regular Board Meeting	Personnel	Do not release
05/05/16 F&F Committee Meeting	Personnel	Do not release
06/02/16 F&F Committee Meeting	Personnel	Do not release
02/27/17 Regular Board Meeting	Review closed minutes	Approve and release
03/13/17 Regular Board Meeting	Personnel	Approve and do not release
03/27/17 Regular Board Meeting	Personnel	Approve and do not release
08/20/2015 Regular Board Meeting	Review closed minutes	Destroy recording

Voice vote carried unanimously.

12. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Regular Board Meeting: Monday September 25, 2017 7:00PM

13. ADJOURNMENT

Trustee Martel moved and Trustee Gimbel seconded that **THE MEETING BE ADJOURNED AT 8:50PM.**
Voice vote carried.



Secretary