

**Regular Board Meeting  
Monday April 24, 2017 7:00PM  
MINUTES**

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:05PM on April 24, 2017 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. APPOINT ACTING SECRETARY

President Beard appointed Trustee George to serve as Acting Secretary in the absence of Trustee Poulosom.

3. ROLL CALL

Trustees Present: Beard, Berger, George, Gimbel, Martel, Stavinoga  
Trustees Absent: Poulosom  
Staff Present: Bochenski  
Visitors Present: Three young Lincolnwood residents

4. CONSENT AGENDA

Trustee Stavinoga moved and Trustee Martel seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of March 27, 2017 Regular Board Meeting
- Approve Financial Report and Disbursements for period 3/1/2017-3/31/2017

**Aye:** Beard, Berger, George, Gimbel, Martel, Stavinoga **Nay:** none **Abstain:** none **Absent:** Poulosom

5. AUDIENCE TO VISITORS

Lincolnwood residents Eric and Bradley presented an idea for a tutoring program, with D219 students tutoring D74 students.

6. LIBRARY FINANCES UPDATE AND FY18 BUDGET PLANNING

Director Bochenski reported that the library is ending the renovation project in a strong financial position, with an anticipated 9-10 month operating reserve. She asked the Board to consider a transfer to the Special Reserve Fund at the end of FY17 to begin building a reserve for future capital projects.

Trustees scheduled a Finance & Facilities Committee meeting for Monday May 15 at 7:00PM. At this meeting, the Board will review a draft of the FY18 budget and discuss future capital projects.

7. PRESIDENT APPOINTS NOMINATING COMMITTEE TO CREATE SLATE OF OFFICERS

President Beard appointed Trustees Beard, Berger, and Stavinoga to the Nominating Committee. The Committee will present a slate of officers at the May 22, 2017 Board meeting.

8. REVIEW AND APPROVE SUCCESSION PLAN

Trustee Berger moved and Trustee Martel seconded that **THE BOARD APPROVE THE EMERGENCY SUCCESSION PLAN AS PRESENTED.** Voice vote carried.

BOARD OF TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
4000 W Pratt Ave • Lincolnwood • Illinois 60712

9. STRATEGIC PLANNING PREPARATION

Trustees discussed the next round of strategic planning and provided input and suggestions for the process. The Board considered whether to hire a formal facilitator, and what, if any, type of community survey should be used. Trustees agreed that community input is vital, especially from the sections of the population that use the library heavily.

10. REPORTS

Library Director Su Bochenski reported that she had received and responded to two recent FOIA requests. She also described the recent “table top exercise” that library staff and police and fire departments participated in.

11. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were scheduled or confirmed:

- Finance & Facilities Committee Meeting: Monday May 15, 2017 7:00PM
- Regular Board Meeting: Monday May 22, 2017 7:00PM

12. ADJOURNMENT

Trustee Martel moved and Trustee Berger seconded that **THE MEETING BE ADJOURNED AT 7:59 PM**. Voice vote carried.

  
Secretary