1. **CALL TO ORDER**
The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 7:05PM on April 24, 2017 in the library at 4000 W. Pratt Ave, Lincolnwood, IL 60712.

2. **APPOINT ACTING SECRETARY**
President Beard appointed Trustee George to serve as Acting Secretary in the absence of Trustee Poulson.

3. **ROLL CALL**
   - Trustees Present: Beard, Berger, George, Gimbel, Martel, Stavinoga
   - Trustees Absent: Poulson
   - Staff Present: Bochenksi
   - Visitors Present: Three young Lincolnwood residents

4. **CONSENT AGENDA**
Trustee Stavinoga moved and Trustee Martel seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**
   - Approve Minutes of March 27, 2017 Regular Board Meeting
   - Approve Financial Report and Disbursements for period 3/1/2017-3/31/2017

   **Aye:** Beard, Berger, George, Gimbel, Martel, Stavinoga  **Nay:** none  **Abstain:** none  **Absent:** Poulson

5. **AUDIENCE TO VISITORS**
Lincolnwood residents Eric and Bradley presented an idea for a tutoring program, with D219 students tutoring D74 students.

6. **LIBRARY FINANCES UPDATE AND FY18 BUDGET PLANNING**
Director Bochenksi reported that the library is ending the renovation project in a strong financial position, with an anticipated 9-10 month operating reserve. She asked the Board to consider a transfer to the Special Reserve Fund at the end of FY17 to begin building a reserve for future capital projects.

   Trustees scheduled a Finance & Facilities Committee meeting for Monday May 15 at 7:00PM. At this meeting, the Board will review a draft of the FY18 budget and discuss future capital projects.

7. **PRESIDENT APPOINTS NOMINATING COMMITTEE TO CREATE SLATE OF OFFICERS**
President Beard appointed Trustees Beard, Berger, and Stavinoga to the Nominating Committee. The Committee will present a slate of officers at the May 22, 2017 Board meeting.

8. **REVIEW AND APPROVE SUCCESSION PLAN**
Trustee Berger moved and Trustee Martel seconded that **THE BOARD APPROVE THE EMERGENCY SUCCESSION PLAN AS PRESENTED.** Voice vote carried.
9. STRATEGIC PLANNING PREPARATION
Trustees discussed the next round of strategic planning and provided input and suggestions for the process. The Board considered whether to hire a formal facilitator, and what, if any, type of community survey should be used. Trustees agreed that community input is vital, especially from the sections of the population that use the library heavily.

10. REPORTS
Library Director Su Bochenski reported that she had received and responded to two recent FOIA requests. She also described the recent “table top exercise” that library staff and police and fire departments participated in.

11. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS
The following meetings were scheduled or confirmed:
• Finance & Facilities Committee Meeting: Monday May 15, 2017 7:00PM
• Regular Board Meeting: Monday May 22, 2017 7:00PM

12. ADJOURNMENT
Trustee Martel moved and Trustee Berger seconded that THE MEETING BE ADJOURNED AT 7:59 PM. Voice vote carried.

[Signature]
Secretary