

**Regular Board Meeting**  
**Thursday April 21, 2016 6:30PM**  
**MINUTES**

1. CALL TO ORDER

The regular meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 6:35PM on April 21, 2016 in the Police/Fire Training Room at 6900 N Lincoln Ave.

2. ROLL CALL

Trustees Present: Beard, George, Gimbel, Poulson, Stavinoga  
Trustees Absent: Berger, Martel  
Staff Present: Hunt, Keegan, Sehgal, Skrzypinski  
Visitors Present: Georgia Talaganis

3. CONSENT AGENDA

Trustee Poulson moved and Trustee George seconded to **APPROVE ITEMS ON THE CONSENT AGENDA AS PRESENTED:**

- Approve Minutes of March 17, 2016 Regular Board Meeting
- Approve Financial Report and Disbursements for period 3/1/2016-3/31/2016

**Ayes:** Beard, George, Gimbel, Poulson, Stavinoga **Nays:** none **Abstain:** none **Absent:** Berger, Martel

4. DEBT CERTIFICATE SALE UPDATE

President Beard summarized the results of the Moody's rating of Aa3 and debt certificate sale with the low bidder, Baird, at the "true interest cost" of 2.624%. Trustee George asked for clarification on the interest rate over the duration of debt repayments. Jenn Hunt passed out the Sale Day Report Packet to the trustees.

5. CONSTRUCTION UPDATE

President Beard gave a brief update about the progress of the renovation so far. Demolition is almost complete and she explained that the permits are not ready but should be approved by Monday, April 25. She directed the trustees to visit the library's construction blog for updates.

6. AUDIENCE TO VISITORS

Georgia Talaganis reported on the meeting on April 12 between the library director, board president, library staff, and several Friends of the Library members. They met to discuss options for the location of the names on the lobby donor bricks. They reviewed several options and Mrs. Talaganis and the other Friends in attendance stated that the preferred location would be on the glass wall in the renovated lobby vestibule.

7. DONOR BRICK TRANSITION APPROVAL

President Beard recommended the glass wall option as discussed at the April 12 meeting. She then acknowledged that the letter the library sent to the brick donors stated feedback was due by April 30, 2016 and would be reviewed by the board before a final decision would be made. The board agreed to move the final decision to the May 19, 2016 Regular Board Meeting.

BOARD OF TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
4000 W Pratt Ave • Lincolnwood • Illinois 60712

President Beard spoke about the recent newspaper article in the Lincolnwood Review that highlighted the library renovation and the plans to relocate the lobby bricks. She also expressed her gratitude for how helpful the village is in letting us use their space for programming and meetings.

8. POLICY REVISION REVIEW MEETING – COMMITTEE OR BOARD?

The board weighed their options for reviewing and approving policy changes. The board agreed to discuss the changes at the May 19 Regular Board Meeting with the possibility of approving them at that meeting or continuing the conversation at a following Finance & Facilities Committee Meeting or the June 16 Regular Board Meeting.

9. REPORTS

President Beard encouraged the board members to visit the library and get a tour of the construction zone. Hardhats, goggles, and boots are available.

Georgia Talaganis provided a Friends of the Library update and shared that the Friends are planning a stay-at-home fundraiser. They plan to reach out to businesses for memberships for the first time.

Head of Information Services, Jenn Hunt, thanked the board for the opportunity to stand in for the Library Director. She referenced the director's report and offered to answer any questions.

Head of Community Engagement, Deb Keegan, presented the highlights of her written report and answered questions. She discussed the library's plans for Summer Reading and the out-on-the-town programs during the summer months and the duration of the renovation project.

10. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS


The following meetings were scheduled or confirmed:

- Finance & Facility Committee: Thursday May 5, 2016 [corrected in the meeting] 6:30PM
  - Held at the library at 4000 W Pratt Ave, Lincolnwood IL 60712
  - FY17 budget review and construction update
- Regular Board Meeting: Thursday May 19, 2016 6:30PM
  - Held at the Police/Fire Training Room at 6900 N Lincoln Ave, Lincolnwood IL 60712

11. ADJOURNMENT

Trustee Gimbel moved and Trustee George seconded that **THE MEETING BE ADJOURNED AT 7:04 PM.**

Voice vote carried.

  
Secretary