

**Special Board Meeting**  
**Wednesday April 1, 2015 3:00PM**  
**MINUTES**

A. CALL TO ORDER

The special meeting of the Board of Library Trustees of the Lincolnwood Public Library District was called to order by President Beard at 3:02PM on April 1, 2015 in the Library's Roehri Room.

B. ROLL CALL

Trustees Present: Beard, Berger, Fields, Martel (3:16PM), Poulsom, Stavinoga  
Trustees Absent: Gimbel  
Staff Present: Bochenski, Thayer  
Visitors Present: Representatives from W. B. Olson, Frederick Quinn Corporation, and  
Gilbane Building Company

C. AUDIENCE TO VISITORS

No visitors spoke during this agenda item.

D. CONSTRUCTION MANAGER INTERVIEWS AND SELECTION

Director Bochenski reviewed the process by which the construction manager short list was created. She explained that Trustees Poulsom and Martel, along with staff Thayer and Bochenski, reviewed all ten of the RFQ responses and selected three firms to interview based on their qualifications and response.

Each firm came in at their scheduled time and left after their interview was completed.

At 3:15PM David Olson, Scott Larson, and Mike Rivard from W. B. Olson, Inc. presented their qualifications and answered questions from Trustees and staff.

At 4:30PM Jack Hayes, John Ealonardo, Fred Marano, Adam Slotkus, and Jim Ehrhard from Frederick Quinn Corporation presented their qualifications and answered questions from Trustees and staff.

At 5:45PM Douglas Lim, Derek Ward, Walter Hadelier, Carl Anderson, and Stephanie Mueller from Gilbane Building Company presented their qualifications and answered questions from Trustees and staff.

After the formal interviews were complete Trustees discussed the qualifications of each firm, focusing on the criteria as listed in the RFQ: information about the firm; qualifications of the individuals, representative projects, and project approach. After considerable discussion and evaluation, Trustees agreed to begin negotiations with their selected firm to provide construction management services to the library for our upcoming renovation.

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE POULSOM, AND WITH ALL TRUSTEES PRESENT VOTING "YES," WHEN THE ROLL WAS CALLED, THE BOARD DIRECTED LIBRARY DIRECTOR BOCHENSKI TO MOVE FORWARD WITH NEGOTIATIONS WITH GILBANE BUILDING COMPANY.

Director Bochenski will complete reference checks and work with the library's legal counsel on the contract.

BOARD OF TRUSTEES  
LINCOLNWOOD PUBLIC LIBRARY DISTRICT  
4000 W Pratt Ave • Lincolnwood • Illinois 60712

E. SCHEDULE OF UPCOMING BOARD AND COMMITTEE MEETINGS

The following meetings were confirmed:

- Finance & Facilities Committee: Thursday April 16, 2015 5:30PM
- Regular Board Meeting: April 16, 2015 6:30PM
- Staffing & Personnel Committee: Wednesday April 22, 2015 6:30PM

F. ADJOURNMENT

ON A MOTION BY TRUSTEE MARTEL, SECONDED BY TRUSTEE BERGER, AND WITH ALL TRUSTEES PRESENT VOTING "YES," THE MEETING WAS ADJOURNED AT 7:55PM.

/S/

Pamela Stavinoga, Acting Secretary